



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**CORPORATE OPERATING BUDGET**  
 Fiscal Year 2025

**TO: SMALL BUSINESS CORPORATION**

Your Corporate Operating Budget (COB) for FY 2025 per Board Resolution No. 2025-03-3705 dated March 14, 2025, submitted pursuant to Section 6 of Executive Order (EO) No. 518, series of 1979 and Section 19, Chapter 3, Book VI of EO No. 292, series of 1987, is hereby approved for a total amount of **ELEVEN BILLION NINE HUNDRED FIFTY-EIGHT MILLION FOUR HUNDRED FORTY-ONE THOUSAND PESOS ONLY (P11,958,441,000.00)**, details of which are shown below:

PARTICULARS	PROPOSAL (a)	APPROVED (b)	VARIANCE (c=b-a)
<b>TOTAL SOURCES</b>	<b>P 12,325,760,000</b>	<b>12,325,760,000</b>	<b>P -</b>
Corporate Funds	11,825,760,000	11,825,760,000	-
National Government (NG) Support	500,000,000	500,000,000	-
<b>TOTAL USES</b>	<b>P 12,056,721,000</b>	<b>11,958,441,000</b>	<b>P 98,280,000</b>
Personnel Services (PS)	313,721,000	313,721,000 a/	-
Maintenance & Other Operating Expenses (MOOE)	501,000,000	402,720,000 b/	(98,280,000)
Capital Outlays (CO)	11,242,000,000	11,242,000,000 c/	-
<b>Excess/(Shortfall)</b>	<b>P 269,039,000</b>	<b>367,319,000</b>	<b>P 98,280,000</b>

**Footnotes:**

a/ The approved PS level considered the adoption by the SBC of the Compensation and Position Classification System (CPCS) as authorized by the Governance Commission for Government-Owned or Controlled Corporations (GCG) per approval dated February 9, 2022, based on the authorized CPCS Job Grade equivalent positions, pursuant to Executive Order No. 150 dated October 1, 2021, its implementing rules and regulations, and corresponding CPCS circulars for each PS item.

b/ The approved MOOE level is computed considering the absorptive capacity of the SBC for the three (3) immediately preceding years, wherein the highest Budget Utilization Rate (BUR) is applied to MOOE items, except those pertaining to the SBC's expenses for the implementation of Pondo sa Pagbabago at Pag-asenso (P3) Program. Meanwhile, the variance of P98,280,000.00 pertains to the effect of the preceding year's BUR.

Notably, the Corporation's mobilization and monitoring or the administrative operating expenses for the implementation of the P3 Program should be limited to five percent (5%) of the FY 2025 NG subsidy of the Corporation. These administrative and operating expenses should be viewed as part of the overall operational cost of the SBC which may also be funded from internal revenue generation with adjustments subject to the review and assessment of financial performance, changing needs, and priorities of the NG.

c/ The recommended CO level considers the implementation-readiness of the projects and activities under the respective CO items which are expected to be completed within the year as certified by the Corporation.

The proposed amount for Transportation Outlay is approved for budgetary purposes only. The issuance of the corresponding Authority to Purchase Motor Vehicle shall be acted upon separately.

**Notwithstanding the above-mentioned variance in MOOE, the SBC still has the flexibility to modify its utilization with the DBM-approved budget level for items funded out of corporate funds.**

**TO: SMALL BUSINESS CORPORATION**

Further, the following conditions shall be observed and complied with:

1. All expenditures, whether for current operating expenditures or COs, shall be made within the limits of available funds realized from corporate receipts, authorized corporate borrowings and National Government budgetary support either in the form of subsidy, equity or loans outlay.
2. Any increase in the approved principal COB in the course of the budget year, as may be warranted by additional corporate receipts, shall require the submission of a supplemental COB to cover the additional expenditures.
3. This approval shall not be construed as an authorization for specific expenditure items under PS which requires prior approval by the OP. **Disbursements for PS shall strictly observe pertinent compensation laws, rules and regulations**, including EO Nos. 7 and 24 dated September 8, 2010 and February 10, 2011, respectively and EO No. 150 for Government-Owned or-Controlled Corporations (GOCCs) covered by RA No. 10149. Such expenditures shall be subject to relevant conditions under the General Provisions of the annual General Appropriations Act or any specific law or approval of the President of the Philippines and/or Secretary of Budget and Management or the Governance Commission for GOCCs, as the case may be.
4. Disbursements for Extraordinary and Miscellaneous Expenses and other MOOE expenditures shall be subject to the relevant provisions of the annual GAA, among others.
5. For equipment outlays included in the Annual Procurement Program that requires specific clearance/approval from the agencies concerned, the same shall be secured before acquisition thereof. Example: Department of Information and Communications Technology for procurement of information and communication technology equipment covered by the GOCC's Information System Strategic Plan, and OP/ Department of Budget and Management/Supervising Department for the purchase of motor vehicles (MV), in accordance with Budget Circular (BC) No. 2022-01 dated February 11, 2022 (Omnibus Guidelines on the Acquisition, Use Rental, and Replacement of MVs), existing procurement laws, rules and regulations, among others.
6. Electronic payment shall be observed in the disbursement of corporate and public funds. In case when the adoption is impracticable, the GOCC shall be allowed to continue with the existing payment scheme.
7. Pursuant to AO No. 6 dated September 19, 2017, no irregular, unnecessary, extravagant, excessive and unconscionable expenses shall be incurred. Furthermore, existing law, rules and regulations mandating the judicious and prudent use of government funds shall be observed.
8. It is understood that this review action does not authorize any item of expenditure that is prohibited by or inconsistent with the provisions of existing laws, rules and regulations.
9. Any and all officials or employees who will authorize, allow or permit, as well as those who are negligent in the performance of their duties and functions which resulted in the incurrence or payment of unauthorized and unlawful obligation or expenditure shall be personally liable to the government for the full amount committed or expended and subject to disciplinary actions in accordance with Section 43, Chapter 5 and Section 80, Chapter 7, Book VI of EO No. 292.

**Recommending Approval:**

Digitally signed  
by Lulu P. Vispo  
for:  
**ELENA REGINA S. BRILLANTES**  
Director IV, BMB-C



**Approved:**

By Authority of the Secretary:

Original signed  
**ROLANDO U. TOLEDO**  
Undersecretary, DBM

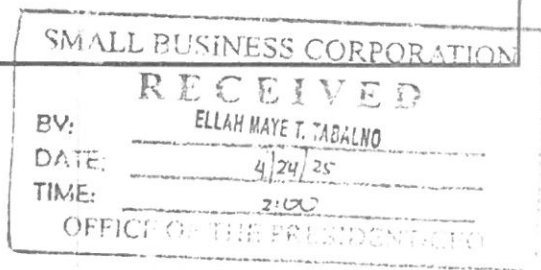
cf: **The Chairman**  
Board of Directors, SBC

**Assistant Commissioner for Corporate Government Audit Sector**  
Commission on Audit (COA) - Central Office  
COA Building, Quezon City

**The Resident Auditor**  
COA - SBC

**COB No. C1-25-0027**

Date: April 21, 2025





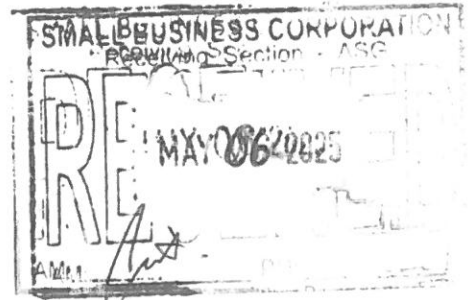
REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**APMV No. C-25-0027**

APR 29 2025

**PRESIDENT/CEO ROBERT C. BASTILLO**

Small Business Corporation (SBC)  
 139 Corporate Center, Valero St.,  
 Salcedo Village, Makati City



**AUTHORITY TO PURCHASE MOTOR VEHICLE/S**

Qty.	Type	Intended Use and/or User, and Specifications	P	Cost
1	Pick-up	<p><b><u>Use and/or User:</u></b>            For the transport of personnel, equipment, supplies, products and materials.</p> <p>For heavy field use in rural and remote areas with generally rugged road conditions, mountainous and rugged terrain.</p> <p><b><u>Specifications:</u></b>            Engine displacement not exceeding 2500 cc for gasoline or 3000 cc for diesel; or Alternative Fuel Vehicle (AFV)</p>	P	2,000,000.00
<b>1</b>	<b>TOTAL</b>		<b>P</b>	<b>2,000,000.00</b>
<b>TOTAL AMOUNT IN WORDS</b>		: **TWO MILLION PESOS ONLY**		
<b>FUNDING SOURCE</b>		: FY 2025 Corporate Operating Budget		

**CONDITIONS:**

1. The motor vehicle/s shall be used only for official purpose, the intended use and/or by the intended user, for which the motor vehicle/s was requested as herein authorized. The acquisition/purchase of subject motor vehicle/s shall be in accordance with the provisions of the Omnibus Guidelines on the Acquisition, Use, Rental, and Replacement of Motor Vehicles. Further, the classification/s

and specifications of subject motor vehicle/s shall be consistent with the provisions of Annex A of the guidelines.

2. Moreover, it is understood that the acquisition of said motor vehicle/s shall be in accordance with existing procurement laws, rules and regulations, as well as subject to the usual budgeting, accounting, auditing, and other applicable laws, rules and regulations.
3. Notwithstanding this issuance, disbursement and expenditure of funds shall be subject to the provisions embodied in the Omnibus Election Code and other pertinent laws, rules and regulations.

**APPROVED,**

Original signed  
**AMENAH F. PANGANDAMAN**  
Secretary

