

REQUEST FOR QUOTATION

Date : _____

RFQ No.: _____

Name of Company : _____

Address : _____

Name of Store/Shop : _____

Address : _____

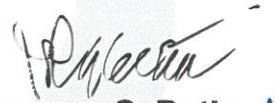
TIN : _____

PhilGEPS Registration Number (required prior to award): _____

The **Small Business Corporation (SBCorp)**, through its Bids and Awards Committee (BAC), intends to procure **Supply and Delivery of Prepaid Call Cards for Various Networks** in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act of 9184.

Please quote your **best offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the last page of this RFQ. Submit your quotation duly signed by you or your authorized representative not later than **June 24, 2025**. A copy of your **valid Business/Mayor's Permit, Philgeps Registration, Omnibus Sworn Statement***, and **BIR 2303** is also required to be submitted along with your quotation/proposal.

For any clarification, you may contact us at telephone no. (02) 5328-1100 to 10 local 1734 or email address at jperez@sbcorp.gov.ph ; bac@sbcorp.gov.ph


Rowena G. Betia
BAC Chairperson

INSTRUCTIONS:

1. Accomplish this RFQ correctly and accurately.
2. Do not alter the contents of this form in any way
3. All technical specifications are mandatory. Failure to comply with any of the mandatory requirements Will disqualify your quotation.
4. Failure to follow these instructions will disqualify your entire quotation.

**Submit the following documents:*

1. *Certified-true-copy of Secretary's Certificate for corporation, partnership or cooperative; or*
2. *Special Power of Attorney:*
 - a. *Joint venture - executed by all members thereof giving full powers and authority to its officers to sign the OSS/Sworn Statements and do acts to represent the bidder; or*

b. Single Proprietorship – if the person representing the company or acting on behalf of the company is not the registered owner.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement of (Name of Item/s to be procured)																																			
TECHNICAL SPECIFICATIONS (detailed)		REMARKS																																	
<p>Supply and Delivery of call cards for various networks for Three (3) months consumption</p> <p>Please quote your best price for the following callcards:</p> <table border="1"> <thead> <tr> <th>Network</th> <th>500</th> <th>300</th> <th>100</th> </tr> </thead> <tbody> <tr> <td>Globe</td> <td>155</td> <td>12</td> <td>4</td> </tr> <tr> <td>TM</td> <td>30</td> <td>15</td> <td></td> </tr> <tr> <td>Smart</td> <td>124</td> <td>44</td> <td>8</td> </tr> <tr> <td>TNT</td> <td>145</td> <td>12</td> <td></td> </tr> <tr> <td>Total</td> <td>454</td> <td>83</td> <td>12</td> </tr> <tr> <td>TOTAL COST</td> <td>Php227,000</td> <td>Php24,900</td> <td>Php1,200</td> </tr> <tr> <td>Grand Total</td> <td colspan="3" style="text-align: center;">Php253,100.00</td> </tr> </tbody> </table> <p>ABC= Php253,100.00</p>				Network	500	300	100	Globe	155	12	4	TM	30	15		Smart	124	44	8	TNT	145	12		Total	454	83	12	TOTAL COST	Php227,000	Php24,900	Php1,200	Grand Total	Php253,100.00		
Network	500	300	100																																
Globe	155	12	4																																
TM	30	15																																	
Smart	124	44	8																																
TNT	145	12																																	
Total	454	83	12																																
TOTAL COST	Php227,000	Php24,900	Php1,200																																
Grand Total	Php253,100.00																																		
DELIVERY REQUIREMENT																																			
a) 1 lot																																			
b) 17th Flr., 139 Corporate Center, 139 Valero Street, Salcedo Village, Makati City																																			
Terms of Payment: 20 days upon receipt of billing																																			

FINANCIAL OFFER:

Please quote your **best offer** for the item below. Please do not leave any blank items. Indicate “0” if item being offered is for free.

PROCUREMENT OF (name of item/s to be procured)			
Quantity (A)	Description/Brand/Model (B)	Unit Price (C)	Total Offered Quotation (A x C)
Php253,100.00 VAT Inclusive			In words _____ _____ In figures: _____

Small Business Corporation is an Attached Agency of the Department of Trade and Industry

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The SBCorp shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the SBCorp shall adopt and employ “draw lots” as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
11. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e. order slip and/or billing statement, by the contractor. Our Government Servicing Bank, i.e. the Land Bank of the Philippines, shall credit the amount due to the contractor’s identified bank account not earlier than twenty four (24) hours, but not later than forty-eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor’s account.
12. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The SBCorp shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Office Telephone No. _____

Signature over Printed Name

Mobile No. _____

Position/Designation

Email address: _____

Small Business Corporation is an Attached Agency of the Department of Trade and Industry

Summary: July to September

Group	No.	Entitlement	Total/Month	X3Months
CSARG	18	500.00	9,000.00	27,000.00
DL	17	300.00	5,100.00	15,300.00
SPU	12	500.00	6,000.00	18,000.00
MG	35	500.00	17,500.00	52,500.00
NLG	28	500.00	14,000.00	42,000.00
SLG	30	500.00	15,000.00	45,000.00
VG	29	500.00	14,500.00	43,500.00
Common Shared	5	600.00	3,000.00	9,000.00
Total	174		84,100.00	252,300.00

To be purchase:

	500	300
Globe	165	15
TM	30	15
Smart	120	39
TNT	141	12
Total:	537	

Additional load cards for June 2025

	500	300	100
Smart	4	5	8
TNT	4		

less (Excess load cards from March to June:)

	500	300	100
Globe	9	3	1

Total load cards to be purchase:

	500	300	100
Globe	155	12	4
TM	30	15	
Smart	124	44	8
TNT	145	12	
Total:	454	83	12
Amount	227,000.00	24,900.00	1,200.00
Grand Total:	253,100.00		