

## REQUEST FOR QUOTATION

**Date** : \_\_\_\_\_

**RFQ No.:** \_\_\_\_\_

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_

Name of Store/Shop : \_\_\_\_\_

Address : \_\_\_\_\_

TIN : \_\_\_\_\_

PhilGEPS Registration Number (required prior to award): \_\_\_\_\_

The **Small Business Corporation (SBCorp)**, through its Bids and Awards Committee (BAC), intends to procure **Supply and Delivery of Drone, GPS Handheld Device Navigator, Digital Measuring Wheel and Digital Camera** in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act of 9184.

Please quote your **best offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the last page of this RFO. Submit your quotation duly signed by you or your authorized representative not later than **April 07, 2025 at 10:00 AM**. A copy of your **valid Business/Mayor's Permit, Philgeps Registration, Notarized Omnibus Sworn Statement\* and BIR 2303** is also required to be submitted along with your quotation/proposal.

For any clarification, you may contact us at telephone no. (02) 5328-1100 to 10 local 1734 or email address at [bac@sbcorp.gov.ph](mailto:bac@sbcorp.gov.ph) ; [jbperez@sbcorp.gov.ph](mailto:jbperez@sbcorp.gov.ph)

  
**Rowena G. Betia**  
BAC Chairperson

### INSTRUCTIONS:

1. Accomplish this RFQ correctly and accurately.
2. Do not alter the contents of this form in any way
3. All technical specifications are mandatory. Failure to comply with any of the mandatory requirements Will disqualify your quotation.
4. Failure to follow these instructions will disqualify your entire quotation.

*\*Submit the following documents:*

1. *Certified-true-copy of Secretary's Certificate for corporation, partnership or cooperative; or*
2. *Special Power of Attorney:*

*a. Joint venture - executed by all members thereof giving full powers and authority to its officers to sign the OSS/Sworn Statements and do acts to represent the bidder; or*

*b. Single Proprietorship – if the person representing the company or acting on behalf of the company is not the registered owner.*

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

<b>Procurement of (Name of Item/s to be procured)</b>					
<b>TECHNICAL SPECIFICATIONS (detailed)</b>	<b>REMARKS</b>				
TERMS OF REFERENCE					
Procurement of Drone, GPS Handheld Device, Digital Measuring Wheel, and Digital Camera with Wi-Fi for Property Inspection and Appraisal					
I. OBJECTIVE					
<p>The procurement of various devices/equipment aims to enable SBCorp Internal Appraisers to conduct extensive property inspection and appraisal of acquired assets ready for disposal, properties assigned as collaterals to loans, properties subjected to attachment, and as well as our corporate assets. The following concerns will address the following:</p> <ul style="list-style-type: none"> <li>• It will allow effective aerial inspection of properties that are difficult to access due to, such as but not limited to, geographical conditions, presence of armed individuals, refusal to cooperate with the ocular inspection;</li> <li>• It will acquire reliable up-to-date information for property data collection of those properties being appraised and the neighborhood where the property is located.</li> </ul>					
II. TECHNICAL SPECIFICATIONS					
1	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Unit</th> <th style="width: 90%;">Drone</th> </tr> </thead> <tbody> <tr> <td></td> <td>           Unmanned Aircraft            Weight - under 250grams            Flight/hovering time - minimum 30 minutes            Flight range - up to 25kms            GNSS - GPS + GLONASS + GALILEO            Wind resistance - maximum 10.7m/s             Camera            Photo Format/Resolution - JPEG capable / up to 48MP photo capability            Video Format/Resolution - MP4 capable / up to 4K video capability            Gimbal - integrated/equipped             Inclusions: Instruction Manual, Battery - 3pieces with capacity of minimum 2453mAh; Charger - minimum 30W USB-C charger; Charging Hub - three compatible batteries charged in sequence; Storage - minimum 256GB microSD card;         </td> </tr> </tbody> </table>	Unit	Drone		Unmanned Aircraft Weight - under 250grams Flight/hovering time - minimum 30 minutes Flight range - up to 25kms GNSS - GPS + GLONASS + GALILEO Wind resistance - maximum 10.7m/s  Camera Photo Format/Resolution - JPEG capable / up to 48MP photo capability Video Format/Resolution - MP4 capable / up to 4K video capability Gimbal - integrated/equipped  Inclusions: Instruction Manual, Battery - 3pieces with capacity of minimum 2453mAh; Charger - minimum 30W USB-C charger; Charging Hub - three compatible batteries charged in sequence; Storage - minimum 256GB microSD card;
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		<p>Remote controller - built-in LCD screen display; Designated carrying/shoulder bag</p> <p>Warranty: At least 1 year</p>		
2	Units	<p><b>Digital Measuring Wheel</b></p> <p>Weight (1.5kgs to 2.5kgs) Measurement length - 10,000 meters Heavy Duty metal folding handle &amp; rubber hand grip for maximum durability Aluminum wheel with diameter of 150mm to 350mm</p> <p>Inclusions: Instruction Manual, Carrying bag, Accessories</p> <p>Warranty: At least 1 year</p>		
4	Units	<p><b>GPS Handheld Device Navigator</b></p> <p>Dimension - 2.4" x 4.0" x 1.3" (6.1 x 10.0 x 3.3 cm) Display Size - 1.3" x 1.7" (3.3 cm x 4.4 cm); 2.16" diag (5.5 cm) Display resolution - minimum 240 x 320 pixels Display Type - minimum 2.2" transfective, monochrome Weight - 5.5 oz (156.5 g) with batteries</p> <p>Capabilities:</p> <ol style="list-style-type: none"> <li>1. Mobile application designed to the handheld device</li> <li>2. Device pairing</li> <li>3. Wireless connectivity enabled</li> <li>4. Multi-GNSS support (GPS + GLONASS + Galileo + Beidou + QZSS)</li> <li>5. Navigation Routes and Location Memory</li> </ol> <p>Inclusions: Instruction Manual, Carrying bag, Accessories</p> <p>Warranty: At least 1 year</p>		
4	Units	<p><b>Digital Camera with Wi-Fi Connectivity</b></p> <p>Display Type - minimum of 2.7" LCD screen Weight (including battery and memory card) - 125grams to 250grams Photo Format/Resolution - JPEG capable / up to 20MP photo capability</p>		

		Inclusions: Instruction Manual, Battery, Carrying bag, USB Cable, AC Adaptor																									
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<p><b>III. PROJECT COST</b></p> <p>The total approved budget for the contract (ABC) is Two Hundred Thousand Pesos (Php200,000), inclusive of applicable taxes. Funding for the procurement of devices/equipment shall be sourced from CSARG's budget.</p> <table border="1"> <thead> <tr> <th>Device/Equipment</th> <th>Price per Unit</th> <th>Qty (Units)</th> <th>Approved Budget Contract</th> </tr> </thead> <tbody> <tr> <td>Drone</td> <td>Php50,000.00</td> <td>1</td> <td>50,000.00</td> </tr> <tr> <td>GPS Handheld Device Navigator</td> <td>Php15,000.00</td> <td>4</td> <td>60,000.00</td> </tr> <tr> <td>Digital Measuring Wheel</td> <td>Php15,000.00</td> <td>2</td> <td>30,000.00</td> </tr> <tr> <td>Digital Camera with Wi-Fi</td> <td>Php15,000.00</td> <td>4</td> <td>60,000.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>Php200,000.00</td> </tr> </tbody> </table>				Device/Equipment	Price per Unit	Qty (Units)	Approved Budget Contract	Drone	Php50,000.00	1	50,000.00	GPS Handheld Device Navigator	Php15,000.00	4	60,000.00	Digital Measuring Wheel	Php15,000.00	2	30,000.00	Digital Camera with Wi-Fi	Php15,000.00	4	60,000.00				Php200,000.00
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<p><b>IV. DELIVERY DATE</b></p> <p>The delivery and testing of the devices/equipment shall be made within thirty (30) calendar days from the receipt of Notice to Proceed (NTP).</p>																											
<b>DELIVERY REQUIREMENT</b>																											
a) Line Items																											
b) SBCorp 17 <sup>th</sup> Floor, 139 Corp Center, 139 Valero St., Salcedo Village, Makati City																											
c) Terms of Payment: 20 days upon delivery of items																											

**FINANCIAL OFFER:**

Please quote your **best offer** for the item below. Please do not leave any blank items. Indicate “0” if item being offered is for free.

<b>PROCUREMENT OF (name of item/s to be procured)</b>			
Quantity (A)	Description/Brand/Model (B)	Unit Price (C)	Total Offered Quotation (A x C)
ABC- Php200,000.00 Tax Inclusive			In words _____
Breakdown:			_____
• Drone (1 unit) – Php50,000			_____
• GPS Handheld Device navigator – (4 Units) - Php60,000			In figures: _____
• Digital measuring wheel (2 units) – Php30,000.00			_____
• Digital Camera with wi-fi (4 units) – Php60,000.00			_____

**TERMS AND CONDITIONS**

- Bidders shall provide correct and accurate information required in this form.
- Bidders may quote for any or all the items.
- Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.

*Small Business Corporation is an Attached Agency of the Department of Trade and Industry*

7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The SBCorp shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the SBCorp shall adopt and employ “draw lots” as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
11. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e, order slip and/or billing statement, by the contractor. Our Government Servicing Bank, i.e, the Land Bank of the Philippines, shall credit the amount due to the contractor’s identified bank account not earlier than twenty four (24) hours, but not later than forty-eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor’s account.
12. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The SBCorp shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Office Telephone No. \_\_\_\_\_

Signature over Printed Name

Mobile No. \_\_\_\_\_

Position/Designation

Email address: \_\_\_\_\_