



SMALL BUSINESS CORPORATION INDICATIVE ANNUAL PROCUREMENT PLAN for FY 2025

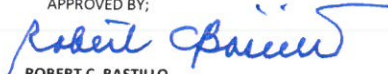
Code (PAP)	Procurement Project	PMO/ End-User	Is this an EPA (Yes/No)	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	CAPITAL OUTLAY												
219005	Floor Carpets/Tiles	ASU	NO	NP-53.9 - Small Value Procurement	02/06/2024	09/06/2024	16/06/2024	18/06/2024	Corporate Budget	200,000.00		200,000.00	Replacement of carpet at Board room and OP
	Warehouse /Office Enhancement/Improvement (Owned Property of SBC)	ASU	NO	NP-53.9 - Small Value Procurement	03/03/2024	10/03/2024	17/03/2024	19/03/2024	Corporate Budget	550,000.00		550,000.00	Replacement of wallpaper
	Modular Partition (SBC Owned Property)	FGS	NO	NP-53.9 - Small Value Procurement	01/04/2024	08/04/2024	15/04/2024	17/04/2024	Corporate Budget	500,000.00		500,000.00	Establishment of SLG-2 office
222000	Work Station (Clerical)	FGS	NO	NP-53.9 - Small Value Procurement	01/04/2024	08/04/2024	15/04/2024	17/04/2024	Corporate Budget	500,000.00		500,000.00	Establishment of SLG-2 office
223000	Structured Cabling	ITG	NO	NP-53.9 - Small Value Procurement	01/05/2024	08/05/2024	15/05/2024	17/05/2024	Corporate Budget	900,000.00		900,000.00	For 1802/1803 Quadrants
	Document Scanner	NLG	NO	NP-53.9 - Small Value Procurement	03/03/2024	10/03/2024	17/03/2024	19/03/2024	Corporate Budget	70,000.00		70,000.00	for the NLG Support Group
	Laptop	NLG	NO	Competitive Bidding	02/06/2024	22/06/2024	25/06/2024	26/06/2024	Corporate Budget	120,000.00		120,000.00	for new 2 staff of AMU
	Network Attached Storage	NLG	NO	NP-53.9 - Small Value Procurement	01/07/2024	08/07/2024	15/07/2024	17/07/2024	Corporate Budget	250,000.00		250,000.00	for centralized storage of electronic document for NLG.
	UPS for Server	NLG	NO	NP-53.9 - Small Value Procurement	03/03/2024	10/03/2024	17/03/2024	19/03/2024	Corporate Budget	120,000.00		120,000.00	for replacement of defective UPS service.
	Computer System	TG	NO	NP-53.9 - Small Value Procurement	02/02/2024	09/02/2024	16/02/2024	18/02/2024	Corporate Budget	100,000.00		100,000.00	1 for Treasury Common Laptop for Office Meeting and 1 for newly hired employee
	Document Scanner	TG	NO	NP-53.9 - Small Value Procurement	03/03/2024	10/03/2024	17/03/2024	19/03/2024	Corporate Budget	50,000.00		50,000.00	Dedicated document scanner for Treasury documents
219000	Office Renovation (Leased Property of SBC)	ASU	NO	NP-53.9 - Small Value Procurement	01/05/2024	08/05/2024	15/05/2024	17/05/2024	Corporate Budget	150,000.00		150,000.00	for Leased property of SBCorp
	Automatic Door Lock (Leased Property)	NLG	NO	NP-53.9 - Small Value Procurement	01/04/2024	08/04/2024	15/04/2024	17/04/2024	Corporate Budget	170,000.00		170,000.00	To be installed in the main entrance of the office for security purposes; with 35 access card.
241000	Service Vehicle	SLG	NO	Competitive Bidding	01/07/2024	22/06/2024	25/06/2024	26/06/2024	Corporate Budget	3,060,000.00		3,060,000.00	(17)for NCR; CALABARZON; BICOL and MIMAROPA
	Service Vehicle	ASU	NO	Competitive Bidding	01/07/2024	22/06/2024	25/06/2024	26/06/2024	Corporate Budget	2,000,000.00		2,000,000.00	Replacement of unserviceable vehicle
221000	Multimedia Projector	SLG	NO	NP-53.9 - Small Value Procurement	03/03/2024	10/03/2024	17/03/2024	19/03/2024	Corporate Budget	70,000.00		70,000.00	for meeting use.
	Shredder, Heavy Duty	SLG	NO	NP-53.9 - Small Value Procurement	01/08/2024	08/08/2024	15/08/2024	17/08/2024	Corporate Budget	25,000.00		25,000.00	to secure destruction of confidential files
250000	Airconditioning Unit	ASU	NO	NP-53.9 - Small Value Procurement	01/08/2024	08/08/2024	15/08/2024	17/08/2024	Corporate Budget	300,000.00		300,000.00	Replacement of Defective compressor
	CCTV Devices	VG	NO	NP-53.9 - Small Value Procurement	01/08/2024	08/08/2024	15/08/2024	17/08/2024	Corporate Budget	100,000.00		100,000.00	existing unit is already beyond useful lifeand based on specifications provided by IT and canvass from supplier
	TOTAL CAPEX									9,235,000.00		9,235,000.00	
	MOOE												
969020	Acquired Assets Expense	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	-		-	
780000	Advertising Expense	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	110,000.00	110,000.00		
792000	Auditing Services	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	24,000.00	24,000.00		
783005	Board & Committee Expense	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	2,020,000.00	2,020,000.00		
783015	Business Devt. Expense	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	4,315,725.00	4,315,725.00		
783000	Business Promotion	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	2,380,000.00	2,380,000.00		
Various	Communication Expense	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	13,659,424.92	13,659,424.92		
782005	Condominium Dues	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	6,014,829.55	6,014,829.55		
Various	Contractual & Other Admin Services	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	26,745,225.12	26,745,225.12		
	Development Cost	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	-		-	
	Depreciation Cost	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	-		-	
Various	Financing Cost	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	659,740.93	659,740.93		
761000	Fuel, Oil and Lubricants	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	3,186,985.00	3,186,985.00		
878000	Grants, Aid and Donation	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	36,000.00	36,000.00		
Various	Insurance Exp. & Premiums	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	3,935,400.00	3,935,400.00		
Various	Litigation Expense	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	10,950,004.00	10,950,004.00		
Various	Management & Other Prof. Fees	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	6,846,000.00	6,846,000.00		
783010	Management Committee Expenses	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	560,800.00	560,800.00		
778000	Membership Fees and Dues	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	168,100.00	168,100.00		
Various	Miscellaneous Expense	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	2,932,950.00	2,932,950.00		
979000	Other Financial Charges	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	37,820,908.32	37,820,908.32		
795000	Other General Services	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	-		-	

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
969025	Other Operating Expenses	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	2,131,000.00	2,131,000.00		
Various	Power, Light and Water	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	5,772,066.34	5,772,066.34		
781000	Printing and Binding	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	260,000.00	260,000.00		
883000	Promotion and Entertainment Expenses	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	4,000,000.00	4,000,000.00		
782000	Rental Expense	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	13,069,545.77	13,069,545.77		
Various	Repairs and Maintenance	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	3,863,400.00	3,863,400.00		
Various	Security and Janitorial Exp.	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	4,691,286.48	4,691,286.48		
Various	Subscription & Periodicals	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	49,163,664.00	49,163,664.00		
Various	Supplies and Materials												
756000	Continuous Official Receipt (208,000 x Php8.00)	TG	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	16/02/2024	Corporate Budget	1,664,000.00	1,664,000.00		
756000	Continuous Official Receipt (112,000 x Php8.00)	TG	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	16/02/2024	Corporate Budget	896,000.00	896,000.00		
755025	Blinds/Curtains	ASU	NO	NP-53.9 - Small Value Procurement	01/05/2024	08/05/2024	15/05/2024	17/05/2024	Corporate Budget	350,000.00	350,000.00		Replacement of Blinds
	Chair	ASU	NO	NP-53.9 - Small Value Procurement	01/09/2024	08/09/2024	15/09/2024	17/09/2024	Corporate Budget	82,500.00	82,500.00		Replacement of defective chairs
	Chair	PPMG	NO	NP-53.9 - Small Value Procurement	03/03/2024	10/03/2024	17/03/2024	19/03/2024	Corporate Budget	16,500.00	16,500.00		For PPMG additional staff for hiring in 2025
	Chair	VG	NO	NP-53.9 - Small Value Procurement	03/03/2024	10/03/2024	17/03/2024	19/03/2024	Corporate Budget	10,000.00	10,000.00		for client's use/guest reception
	Chair	VG	NO	NP-53.9 - Small Value Procurement	03/03/2024	10/03/2024	17/03/2024	19/03/2024	Corporate Budget	25,000.00	25,000.00		for newly hired P3 Coordinators
	Clerical Chairs	NLG	NO	NP-53.9 - Small Value Procurement	01/05/2024	08/05/2024	15/05/2024	17/05/2024	Corporate Budget	5,000.00	5,000.00		For replacement of defective chairs of NLG cashier
	Clerical Chairs	NLG	NO	NP-53.9 - Small Value Procurement	01/05/2024	08/05/2024	15/05/2024	17/05/2024	Corporate Budget	30,000.00	30,000.00		For new hired staff (2 l. Sur; 1 Abra; 3 AMU).
	Clerical Chairs	SLG	NO	NP-53.9 - Small Value Procurement	01/05/2024	08/05/2024	15/05/2024	17/05/2024	Corporate Budget	25,000.00	25,000.00		for defective clerical chairs
	Filing Cabinet	NLG	NO	NP-53.9 - Small Value Procurement	01/09/2024	08/09/2024	15/09/2024	17/09/2024	Corporate Budget	60,000.00	60,000.00		for filing and organizing of document of AMD and AGD
	Mobile Pedestal	MG	NO	NP-53.9 - Small Value Procurement	01/04/2024	08/04/2024	15/04/2024	17/04/2024	Corporate Budget	50,000.00	50,000.00		To be used by new additional staff in MG Davao Office
	Mobile Pedestal	NLG	NO	NP-53.9 - Small Value Procurement	01/05/2024	08/05/2024	15/05/2024	17/05/2024	Corporate Budget	65,000.00	65,000.00		for new staff (2 AGD; 2 AMU; 1 ARU; 3 CS; 1 Abra; 1 Alaminos; 1 l. Norte; 2 l. Sur.
	Mobile Pedestal	PPMG	NO	NP-53.9 - Small Value Procurement	02/06/2024	09/06/2024	16/06/2024	18/06/2024	Corporate Budget	52,500.00	52,500.00		For PPMG current and additional staff for hiring in 2025
	Mobile Pedestal	SLG	NO	NP-53.9 - Small Value Procurement	02/06/2024	09/06/2024	16/06/2024	18/06/2024	Corporate Budget	25,000.00	25,000.00		for new employees
	Office Table	NLG	NO	NP-53.9 - Small Value Procurement	01/05/2024	08/05/2024	15/05/2024	17/05/2024	Corporate Budget	14,000.00	14,000.00		For new hired staff (2 l. Sur).
	Office Table	PPMG	NO	NP-53.9 - Small Value Procurement	01/05/2024	08/05/2024	15/05/2024	17/05/2024	Corporate Budget	16,500.00	16,500.00		For PPMG additional staff for hiring in 2025
	Table	VG	NO	NP-53.9 - Small Value Procurement	01/05/2024	08/05/2024	15/05/2024	17/05/2024	Corporate Budget	6,000.00	6,000.00		for client's use/guest reception
Table	VG	NO	NP-53.9 - Small Value Procurement	01/05/2024	08/05/2024	15/05/2024	17/05/2024	Corporate Budget	30,000.00	30,000.00		for newly hired P3 Coordinators	
755040	Headset	SLG	NO	NP-53.9 - Small Value Procurement	03/03/2024	10/03/2024	17/03/2024	19/03/2024	Corporate Budget	42,000.00	42,000.00		(1)GH; (1)DM; (6)Wholesale AOs and (8)Retail FPAs; (4)AMD Tls; (1)UMALI
	Headset	SLG	NO	NP-53.9 - Small Value Procurement	02/06/2024	09/06/2024	16/06/2024	18/06/2024	Corporate Budget	64,000.00	64,000.00		(3)AAs; (4)NCR; (1)cavite; (2)Batangas; (2)Rizal; (2) Laguna; (2)Quezon; (1)Occ. Mindoro; (3)Oriental Mindoro; (1)Marinduque; (1) Romblon; (2)Palawan; (2)Camsur; (1)Camnorte; (1)Catanduanes; (1)Masbate; (1)Legaspi; (2)Sorsogon
	Laptop	ITG	NO	Competitive Bidding	02/06/2024	22/06/2024	25/06/2024	26/06/2024	Corporate Budget	2,000,000.00	2,000,000.00		For additional manpower
	Laptop	MG	NO	Competitive Bidding	02/06/2024	09/06/2024	16/06/2024	18/06/2024	Corporate Budget	500,000.00	500,000.00		To be used by new staff/replacement
	Monitor	TG	NO	NP-53.9 - Small Value Procurement	01/04/2024	08/04/2024	15/04/2024	17/04/2024	Corporate Budget	20,000.00	20,000.00		For Cashier and TD Manager use
	Printer, All in One	MG	NO	NP-53.9 - Small Value Procurement	01/08/2024	08/08/2024	15/08/2024	17/08/2024	Corporate Budget	100,000.00	100,000.00		For MG Davao Office/Field Staff
	Printer, All in One	NLG	NO	NP-53.9 - Small Value Procurement	02/06/2024	09/06/2024	16/06/2024	18/06/2024	Corporate Budget	26,000.00	26,000.00		for replacement of defective printer of ARU-Baguio office and Tarlac P3 coordinator.
	Printer, All in One	NLG	NO	NP-53.9 - Small Value Procurement	02/06/2024	09/06/2024	16/06/2024	18/06/2024	Corporate Budget	39,000.00	39,000.00		for new coordinator of N. Vizcaya; N. Ecija and l. Sur.
	Printer, All in One	SLG	NO	NP-53.9 - Small Value Procurement	01/05/2024	08/05/2024	15/05/2024	17/05/2024	Corporate Budget	75,000.00	75,000.00		for Batangas, Quezon, Rizal, Naga and Palawan Desk Office
	Printer, All in One	SLG	NO	NP-53.9 - Small Value Procurement	01/05/2024	08/05/2024	15/05/2024	17/05/2024	Corporate Budget	75,000.00	75,000.00		(1)GH/DM; (1)Wholesale; (1)NCR; (1)Collection; (1)Releasing
	Printer, All in One	SLG	NO	NP-53.9 - Small Value Procurement	01/05/2024	08/05/2024	15/05/2024	17/05/2024	Corporate Budget	45,000.00	45,000.00		Marinduque, Romblon, Sorsogon
Printer, All in One	SLG	NO	NP-53.9 - Small Value Procurement	01/05/2024	08/05/2024	15/05/2024	17/05/2024	Corporate Budget	90,000.00	90,000.00		(1)Cavite; (1)Oriental Mindoro; (1)Camorte; (1)Catanduanes; (1)Masbate; (1)Legaspi	

Code (PAP)	Procurement Project	PMO/ End-User	Is this an EPA (Yes/No)	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Printer, All in One	VG	NO	NP-53.9 - Small Value Procurement	02/06/2024	09/06/2024	16/06/2024	18/06/2024	Corporate Budget	90,000.00	90,000.00		for TDO use for printing of colored document(1) & newly hired P3 Coordinators
	Printer, Dot Matrix	NLG	NO	NP-53.9 - Small Value Procurement	03/03/2024	10/03/2024	17/03/2024	19/03/2024	Corporate Budget	25,000.00	25,000.00		for replacement of the printer of the cashier.
	Printer, Dot Matrix	TG	NO	NP-53.9 - Small Value Procurement	03/03/2024	10/03/2024	17/03/2024	19/03/2024	Corporate Budget	34,000.00	34,000.00		For Treasury OR Issuance
	RAM Module	ITG	NO	NP-53.9 - Small Value Procurement	02/06/2024	09/06/2024	16/06/2024	18/06/2024	Corporate Budget	655,000.50	655,000.50		Upgrades for ASUS Type 1 Laptops (8GB)
	Server Hard-Disk Drives	ITG	NO	NP-53.9 - Small Value Procurement	01/04/2024	08/04/2024	15/04/2024	17/04/2024	Corporate Budget	800,000.00	800,000.00		For Synology NAS Rack Mount
	Software License	SLG	NO	NP-53.9 - Small Value Procurement	02/06/2024	09/06/2024	16/06/2024	18/06/2024	Corporate Budget	20,000.00	20,000.00		For SLG use.
	Acoustic Board	ASU	NO	NP-53.9 - Small Value Procurement	03/03/2024	10/03/2024	17/03/2024	19/03/2024	Corporate Budget	15,000.00	15,000.00		
	Dash Camera	VG	NO	NP-53.9 - Small Value Procurement	03/03/2024	10/03/2024	17/03/2024	19/03/2024	Corporate Budget	22,000.00	22,000.00		for TDO & VG service vehicle
	Electric Fan	ASU	NO	NP-53.9 - Small Value Procurement	02/06/2024	09/06/2024	16/06/2024	18/06/2024	Corporate Budget	30,000.00	30,000.00		Additional
	Fire Extinguisher	VG	NO	NP-53.9 - Small Value Procurement	01/04/2024	08/04/2024	15/04/2024	17/04/2024	Corporate Budget	4,000.00	4,000.00		for TDO & VG service vehicle
	Heavy Duty Emergency Light	SLG	NO	NP-53.9 - Small Value Procurement	02/06/2024	09/06/2024	16/06/2024	18/06/2024	Corporate Budget	6,000.00	6,000.00		not working properly, subject for replacement
	Outlet	ASU	NO	NP-53.9 - Small Value Procurement	03/03/2024	10/03/2024	17/03/2024	19/03/2024	Corporate Budget	15,000.00	15,000.00		
	Paper Cutter	ASU	NO	NP-53.9 - Small Value Procurement	03/03/2024	10/03/2024	17/03/2024	19/03/2024	Corporate Budget	3,000.00	3,000.00		
	Refrigerator	ASU	NO	NP-53.9 - Small Value Procurement	02/06/2024	09/06/2024	16/06/2024	18/06/2024	Corporate Budget	16,000.00	16,000.00		for 1904
	Signages	NLG	NO	NP-53.9 - Small Value Procurement	01/04/2024	08/04/2024	15/04/2024	17/04/2024	Corporate Budget	15,000.00	15,000.00		For the new office based on the approved specification of the building administrator.
	Water Dispenser	NLG	NO	NP-53.9 - Small Value Procurement	03/02/2024	10/02/2024	17/02/2024	19/02/2024	Corporate Budget	10,000.00	10,000.00		For replacement of defective water dispenser.
	Water Dispenser	VG	NO	NP-53.9 - Small Value Procurement	03/02/2024	10/02/2024	17/02/2024	19/02/2024	Corporate Budget	8,000.00	8,000.00		for TDO use due to existing water dispenser is already damaged
	Water Dispenser	VG	NO	NP-53.9 - Small Value Procurement	03/02/2024	10/02/2024	17/02/2024	19/02/2024	Corporate Budget	8,000.00	8,000.00		for IDO staff use
	VARIOUS Supplies and Materials	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	3,546,400.00	3,546,400.00		
Various	Taxes and Licenses	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	2,367,000.00	2,367,000.00		
753000	Training and Seminar	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	8,951,800.00	8,951,800.00		
Various	Travelling Expense	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	15,759,604.00	15,759,604.00		
783020	Year-end Expense	Corporate	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	1,815,000.00	1,815,000.00		
TOTAL REVISED MOOE										246,031,859.93	246,031,859.93		
GRAND TOTAL CAPEX AND MOOE										255,266,859.93	246,031,859.93	9,235,000.00	

Prepared by:

 JULIETA S. CALIMLIM
 BAC Secretariat Head

Recommending Approval

 ROWENA G. BETIA
 BAC Chairperson

APPROVED BY:

 ROBERT C. BASTILLO
 President and CEO