



**PURCHASE ORDER**  
**Small Business Guarantee and Finance Corporation**

17th and 18th Floors, 139 Corporate center Building, 139 Valero St., Salcedo Village, 1227 Makati City, Philippines  
 Telephone No.: (02) 751-1888; Website: www.sbgfc.org.ph; Email Address: sbcorporation@sbgfc.org.ph



Agency

Supplier : Filcrafters Incorporated	P.O. No. : 24-09-0314
Address : Isometric Bldg., # 484 G. Araneta Ave., Brgy. Doña Imelda, Q.C.	Date : 25-SEP-2024
TIN : 008139574000	P.R. No. : 24-08-0912
Mode of Procurement : NP-53.9 Small Value Procurement	Date : 05-AUG-2024

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein

Place of Delivery : 17th Floor 139 Corporate Center Bldg., 139 Valero St., Salcedo Village, Makati City 1227	Delivery Term : FOB Destination
Date of Delivery : <u>Thirty (30) Days upon receipt of NIP</u>	Payment Term : 20 Day(s) after delivery

Stock No.	Unit	Description	Quantity	Unit Cost (In Peso)	Amount (In Peso)
00047	Piece/s	Supply and Delivery of Thirty Seven (37) Units Office Chairs for SBCorp Head Office  . TECHNICAL SPECIFICATIONS  -Brand new -Without armrest; -Ergonomically designed; -Gaslift pneumatic height adjustment; -Swivel and tilting mechanism; -Fully upholstered with imported fabric; -High density foam; -Five prong nylon chair-base; -Smooth twin disc caster; -Two-year warranty for parts and labor -Black color	37	4,690.00	173,530.00

\*\*\*\*\* NOTHING FOLLOWS \*\*\*\*\*

One Hundred Seventy Three Thousand Five Hundred Thirty Pesos Only 173,530.00

Certified Funds Available   CORAZON A. DIMAYUGA Group Manager	Certifying and Recommending Officer   ANTHONY F. SAMPAYO, JR. OIC	Approved By   JULIETA S. CALIMLIM Group Manager
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We declare it to be known and accepted by us that our failure to effect delivery of item(s) covered by this order within the period specified herein shall give the SB Corp. the right to cancel this order or make an open market purchase of the undelivered item(s) for which we agree to reimburse the corporation for all the payments made by it at the unit price quoted herein for the said undelivered item(s).

We further declare that failure to deliver item(s) within the specified delivery period may subject us to payment of liquidated damage in an amount equivalent to 1/10 of 1% of the total value of the undelivered item(s) for every day of non-delivery.

We shall submit upon delivery to facilitate payment of the corresponding bill:  
 Copy of purchase order and one (1) copy of the sales invoice(s) and delivery receipts.

Conforme:   
 Antonette Cedeño  
 Signature over Printed Name of the Supplier

PhilGEPs No.: 2021-86887  
 Date: 10/09/24