



PURCHASE ORDER
Small Business Guarantee and Finance Corporation

17th and 18th Floors, 139 Corporate center Building, 139 Valero St., Salcedo Village, 1227 Makati City, Philippines
 Telephone No.: (02) 751-1888; Website: www.sbgfc.org.ph; Email Address: sbcorporation@sbgfc.org.ph



Agency

Supplier : AGD Infotech Inc. J.V with A.G. Datacom Phils. Inc.	P.O. No. : 24-12-0401
Address : 1704 17F Atlanta Centre, No. 31 Annapolis St., Greenhills, San Juan City, MMLA	Date : 04-DEC-2024
TIN : 008254409000	P.R. No. : 24-05-0518
Mode of Procurement : Competitive Bidding	Date : 08-MAY-2024

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : 17th and 18th Floor 139 Corporate Center Bldg., 139 Valero St., Salcedo Village, Makati City 1227	Delivery Term : FOB Destination
Date of Delivery : <i>Please refer to the TOR</i>	Payment Term : 20 Day(s) after delivery

Stock No.	Unit	Description	Quantity	Unit Cost (In Peso)	Amount (In Peso)
00043	Lot	Procurement of three (3) Units of Video Conferencing Equipment Please refer to the approved Terms of Reference for the details of the contract ***** NOTHING FOLLOWS *****	1 ✓	1,798,713.85	1,798,713.85

One Million Seven Hundred Ninety Eight Thousand Seven Hundred Thirteen & 85/100 Pesos Only 1,798,713.85

Certified Funds Available CORAZON A. DIMAYUGA Group Manager	Requesting Unit / Provisionary Member MARC QUINCY TALAGTAG Group Manager	Approved By ROBERT C. BASTILLO President/CEO
Recommending Approval ROWENA G. BETIA BAC - Chairperson	 CANDICE ELIZABETH A. CAB BAC - Vice Chairperson	 REBECCA D. ANCANAN BAC - Member
 VENUS S. ALBAY BAC - Member		

We declare it to be known and accepted by us that our failure to effect delivery of item(s) covered by this order within the period specified herein shall give the SB Corp. the right to cancel this order or make an open market purchase of the undelivered item(s) for which we agree to reimburse the corporation for all the payments made by it at the unit price quoted herein for the said undelivered item(s).

We further declare that failure to deliver item(s) within the specified delivery period may subject us to payment of liquidated damage in an amount equivalent to 1/10 of 1% of the total value of the undelivered item(s) for every day of non-delivery.

We shall submit upon delivery to facilitate payment of the corresponding bill:
 Copy of purchase order and one (1) copy of the sales invoice(s) and delivery receipts.

Conforme:
 Signature over Printed Name of the Supplier
 PhilGEPs No.: 201512-156686-129131007
 Date: