

NOTICE TO PROCEED

25 September 2024

**MS. MA. ANTONETTE CEDEÑO**  
Project & Design Consultant  
**FILCRAFTERS, INC.**  
484 G. Araneta Avenue  
Doña Imelda, Quezon City

Dear Ms. Cedeño:

The attached Purchase Order (P.O. No. 24-09- 0314) having been approved, notice is hereby given to FILCRAFTERS, INC. that work may commence on the procurement for the **SUPPLY AND DELIVERY OF THIRTY SEVEN (37) UNITS OF OFFICE CHAIRS FOR SBCORP HEAD OFFICE** effective upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the implementing Schedule.

Please acknowledge the receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and email back a copy to the Small Business Corporation.

Very truly yours,

  
**ROBERT C. BASTILLO**  
President and CEO

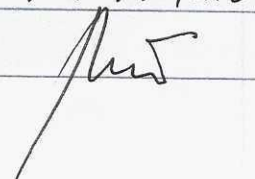
I acknowledge receipt of this Notice on

10/08/24

Name of the Representative of the Bidder

MA. ANTONETTE CEDEÑO

Authorized Signature



/jenny/