

Section I. Request for Expression of Interest

REQUEST FOR EXPRESSION OF INTEREST FOR PROCUREMENT OF CONSULTANCY SERVICES FOR RAPID GROWTH PROJECT

1. The Small Business Corporation, through the Department of Trade and Industry (DTI) – RAPID GROWTH Project Fund intends to apply the sum of PESOS: TWO MILLION FOUR HUNDRED THOUSAND (Php2,400,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the Procurement of Consultancy Services for RAPID Growth Project. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The Small Business Corporation now calls for the submission of eligibility documents for Procurement of Consultancy Services for RAPID Growth Project. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before 25 July 2023, 10:00AM at the given address below. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. Interested bidders may obtain further information from Small Business Corporation and inspect the Bidding Documents at the address given below during **Office Hours from 9:00AM to 5:00PM (Monday through Friday)**.
4. A complete set of Bidding Documents for Part I may be acquired by interested Bidders on **July 18 to July 24, 2023** from the address below while the Bidding Document for Part II will may only be acquired by Short Listed Consultants *upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php2,400.00**.*

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of **three (3) prospective bidders** who will be entitled to submit bids. The criteria and rating system for short listing are:

Criteria	Minimum Qualification	Bases of Evaluation	Weight (%)
Experience and Capability of the Bidder	<ul style="list-style-type: none"> ➤ Must have at least five (5) years of experience in consulting services involving agriculture-based micro, small and medium enterprises; ➤ Has provided consulting services in the areas of business assessment and facilitation and investment advisory 	<p>Submission of the following documents:</p> <ul style="list-style-type: none"> a. DTI or SEC Registration indicating the year of registration and/or other relevant document; b. List of completed and ongoing contracts; c. Certificates of Satisfactory Service Rendered/Certificates of Completion or its equivalent 	40%
	<p><i>One (1) Investment Advisor</i></p> <ul style="list-style-type: none"> - Graduate of a four-year course on any of the following fields: Business Admin., Management, Economics, Agricultural Economics, Agribusiness, Financial Management, or related fields. - A Masteral Degree in any of the above fields is not required but will be a plus factor. Related technical competencies will also be considered as plus factors such as agricultural sciences, food processing, investment packaging, business valuation, business registration and incorporation, etc. - At least ten (10) years collective work experience in investment banking or investment packaging and facilitation, with substantial years under mergers and acquisitions contexts and at least these (3) years conducting 	<p>Submission of original and signed curriculum vitae stating relevant work experience, educational background, and trainings attended supported by certificates of attendance/participation.</p> <p>Note:</p> <p>Pursuant to Section 33.3 of the revised IRR, there should be no replacement of key personnel before the awarding of the contract, except for justifiable reason as may be determined by the BAC, such as, illness, death, or resignation provided it is duly supported by relevant certificates or any delay caused by the procuring entity. Once the contract has been awarded, no replacement shall be allowed until after fifty percent (50%) of the</p>	

<p>Quality of Personnel/ Consultants to be assigned to the Project</p>	<p>these for MSMEs, preferably in the agribusiness or agricultural sectors.</p> <ul style="list-style-type: none"> - Has at least 2 years collective work experience in conducting training and coaching, providing business advisory services and providing assistance to start up, early stage or expanding companies, including helping them with business registration, and developing financing strategies for their business plans. <p><i>Three (3) Business Assessment and Facilitation Experts</i></p> <ul style="list-style-type: none"> - Graduate of a four-year course on any of the following fields: Business Administration, Management, Economics, Agricultural Economics, Agribusiness, Financial Management, or related fields. - A Masteral Degree in any of the above fields is not required but will be a plus factor. Related technical competencies will also be considered as plus factors such as agricultural sciences, food processing, investment packaging, business valuation, business registration and incorporation, etc. - At least five (5) years collective work experience in conducting industry and market studies, feasibility studies and financial projections and related competency areas, with at least three (3) years conducting these for MSMEs, preferably in the agribusiness or agricultural sectors. - Has at least 2 years collective 	<p>personnel's man-month have been served, except for justifiable reasons, subject to appropriate sanctions as prescribed in the Philippine Bidding Documents (PBD).</p>	<p>40%</p>
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	work experience in conducting training and coaching, providing business advisory services and providing assistance to start up, early stage or expanding companies, including helping them with business registration, and developing financing strategies for their business plans.		
Overall work Commitment	Maximum of five (5) ongoing projects (including awarded but not yet started contracts)	Copy of signed contracts or proof of on-going projects (including awarded but not yet stated contracts) Note: Contract/s that will terminate on or before 90 calendar days from the deadline of submission of eligibility documents for this project shall not be considered as "ongoing;"	20%
	TOTAL		100%
	Passing Score		80%

6. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

7. The Procuring Entity shall evaluate bids using the *Quality-Cost Based Evaluation/Selection (QCBE/QCBS)* procedure.

The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.

8. The contract shall be completed within Six (6) Months from the issuance of Notice to Proceed renewable for another Six (6) Months.

9. The Small Business Corporation reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

The BAC Secretariat

Julieta S. Calimlim – BAC Secretariat Head – jcalimlim@sbcorp.gov.ph
Anthony F. Sampayo, Jr. – BAC Secretariat Member – asampayo@sbcorp.gov.ph
Jolina T. Parpan – BAC Secretariat Member Staff – jparpan@sbcorp.gov.ph

Small Business Corporation
17th & 18th Floors, 139 Corporate Center,
139 Valero St., Salcedo Village
Makati City
Telephone No. 53281100 to 10

11. You may visit the following websites:

For downloading of Bidding Documents:

<https://sbcorp.gov.ph/transparency-seal/>

13 July 2023



ROWENA G. BETIA
BAC Chairperson