

APP-CSE 2024 FORM  
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)).
- All information must be provided accurately.
- Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- Do not delete, add, or revise any items or rows on the PART I of this form; otherwise the form will be deemed invalid.
- For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) and must be submitted to PS-DBM through this link: <https://shorturl.at/hos58>.
- Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2854426 (Smart), or email [appcse.helpdesk@ps-philgeps.gov.ph](mailto:appcse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: SMALL BUSINESS GUARANTEE AVE  
Region: MANILA 2-3  
Address: 17th & 18th Fls., 130 Corporate Center  
1199 Ylanan St., Subic Bay, Zambales

Agency Code/UACS: X141  
Organization Type: GOCC

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.  
Contact Person: JENNIFER B. PEREZ  
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Item #	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT					
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																										
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 ml	bottle	0	0	30	30	1,320.00	0	0	30	30	1,320.00	0	0	30	30	1,320.00	0	30	0	30	1,520.00	120	50.96	6,115.20
2	12191601-AL-E07	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	30	30	13,540.80	0	0	30	30	13,540.80	0	0	30	30	13,540.80	0	30	0	30	13,540.80	120	451.36	54,163.20
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																										
3	6012113-CD-P01	CLEARBOOK, A4 size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.28	0.00
4	6012113-CD-P02	CLEARBOOK, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	28.88	0.00
5	60121534-ER-P01	ERASER, plastic/rubber	piece	0	0	10	10	93.60	0	0	10	10	93.60	0	0	10	10	93.60	0	10	0	10	93.60	40	9.36	374.40
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	0	0	60	60	3,432.00	0	0	60	60	3,432.00	0	0	60	60	3,432.00	0	60	0	60	3,432.00	240	57.20	13,728.00
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
10	60121524-SP-G03	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	0	0	72	72	4,116.40	0	0	84	84	4,804.80	0	0	72	72	4,116.40	0	84	0	84	4,804.80	312	57.20	17,846.40
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.00	0.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.26	0.00
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	12	12	686.40	0	0	0	0	0.00	0	0	0	0	0.00	0	12	0	12	686.40	24	57.20	1,372.80
15	6012113-WR-F01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24	0.00
<b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>																										
16	45112117-OC-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,536.16	0.00
17	45111609-MM-F01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,170.40	0.00
<b>BATTERIES AND CELLS AND ACCESSORIES</b>																										
18	25111702-BT-A02	BATTERY, dry cell, size AA	pack	0	0	40	40	873.60	0	0	40	40	873.60	0	0	40	40	873.60	0	40	0	40	873.60	160	21.84	3,494.40
19	25111702-BT-A01	BATTERY, dry cell, size AAA	pack	0	0	10	10	197.60	0	0	20	20	395.20	0	0	10	10	197.60	0	20	0	20	395.20	60	19.26	1,155.60
20	25111702-BT-A03	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																										
21	47131812-AF-A01	AIR FRESHENER	can	0	0	10	10	873.60	0	0	10	10	873.60	0	0	10	10	873.60	0	10	0	10	873.60	40	87.28	3,494.40
22	47131604-OR-S01	BROOM (Wala Tambol)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	127.92	0.00
23	47131604-OR-T01	BROOM (Wala Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00
24	47131825-TR-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
25	47131895-CL-P01	CLEANSER, Scouring Powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.00	0.00



Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
26	47131811 DE-002	DETERGENT BAR	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.96	0.00	
27	47131811 DE-P02	DETERGENT POWDER, all purpose	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	89.40	0.00	
28	47131803 DS-A01	DISINFECTANT SPRAY	can	0	0	50	50	7,540.00	0	0	50	50	7,540.00	0	0	50	50	7,540.00	0	50	0	50	7,540.00	200	130.80	30,150.00	
29	47131501 EX-P01	DUST PAN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	40.80	0.00	
30	47131802 FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	235.72	0.00	
31	47131830 FC-A01	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	115.20	0.00	
32	77010142 HS-L01	HAND SOAP, liquid	bottle	0	0	10	10	429.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	42.95	429.50	
33	47121804 MP-E01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00	
34	47131813 MP-H02	MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	134.15	0.00	
35	47131819 MP-R01	MOPHEAD, made of rayon	piece	0	0	5	5	570.20	0	0	0	0	0.00	0	0	5	5	570.20	0	0	0	0	0.00	10	114.04	1,140.40	
36	47131301 RG-C01	RAGS	kilo	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00	
37	47131602 SC-A01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	95.64	0.00	
38	47121701 TB-R04	TRASHBAG, XXL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00	
39	47121701 TB-P03	TRASHBAG, Large size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	95.28	0.00	
40	47121701 TB-P06	TRASHBAG, XL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00	
41	47121702 WB-P01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	5	5	219.40	0	0	0	0	0.00	5	43.68	219.40	
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																											
42	12121705 SS-P01	INK, for stamp pad	bottle	0	0	5	5	156.00	0	0	5	5	156.00	0	0	5	5	156.00	0	5	0	5	156.00	20	31.20	624.00	
<b>CONSUMER ELECTRONICS</b>																											
43	52161335 DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,803.76	0.00	
<b>FACE MASK</b>																											
44	42131713 SM-M05	FACE MASK	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52.00	0.00	
<b>FILMS</b>																											
45	13111201 AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,040.32	0.00	
46	13111201 CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00	
<b>FIRE FIGHTING EQUIPMENT</b>																											
47	46191601 FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,208.80	0.00	
48	46191601 FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,617.25	0.00	
<b>FLAG OR ACCESSORIES</b>																											
49	55121905 PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	264.84	0.00	
<b>FURNITURE AND FURNISHINGS</b>																											
50	56101504 CH-R01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	373.44	0.00	
51	56101504 CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	372.72	0.00	
52	56101519 TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00	
53	56101519 TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.68	0.00	
<b>HEATING AND VENTILATION AND AIR CIRCULATION</b>																											
54	40101604 EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,880.08	0.00	
55	40101604 EF-G01	ELECTRIC FAN, Industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,099.68	0.00	
56	40101604 EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,006.72	0.00	
57	40101604 EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	914.16	0.00	
<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b>																											
58	43211507 OSK003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.00	0.00	
59	43211507 OSK004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,350.40	0.00	
60	43201627 HED-X02	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,010.08	0.00	
61	43202010 FD-U04	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	324.64	0.00	
62	43211503 LA-R004	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52,380.00	0.00	
63	43211503 LA-R005	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96,800.00	0.00	
64	41211708 MD-C002	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	169.52	0.00	
65	41212102 PR-D002	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33,015.84	0.00	
66	41212102 PR-D001	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,014.64	0.00	



Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
67	4321209-PR-001	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	6	0	0	6.00	0	23,623.04	0.00	
<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>																											
68	2010628-L-010	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	10	10	811.20	0	0	10	10	811.20	0	0	10	10	811.20	0	10	0	10	811.20	40	81.12	3,244.80	
69	2010628-L-101	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 10 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.92	0.00	
<b>MANUFACTURING COMPONENTS AND SUPPLIES</b>																											
70	31201010-GL-301	GLUE, all-purpose	jar	0	0	10	10	707.20	0	0	10	10	707.20	0	0	10	10	707.20	0	10	0	10	707.20	40	79.72	2,828.80	
71	31131804-SW-401	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.55	0.00	
72	31131804-SW-501	STAPLE WIRE, standard	box	0	0	30	30	712.80	0	0	30	30	712.80	0	0	30	30	712.80	0	30	0	30	712.80	120	23.76	2,851.20	
73	31201303-TA-001	TAPE, electrical	roll	0	0	5	5	97.25	0	0	5	5	97.25	0	0	5	5	97.25	0	5	0	5	97.25	20	19.45	389.00	
74	31201303-TA-M01	TAPE, masking, 24mm	roll	0	0	10	10	618.90	0	0	10	10	618.90	0	0	10	10	618.90	0	10	0	10	618.90	40	61.89	2,475.20	
75	31201303-TA-M02	TAPE, masking, 48 mm	roll	0	0	5	5	605.90	0	0	5	5	605.90	0	0	5	5	605.90	0	5	0	5	605.90	20	121.16	2,423.20	
76	31201303-TA-P01	TAPE, packaging, 48 mm	roll	0	0	5	5	130.90	0	0	5	5	130.90	0	0	5	5	130.90	0	5	0	5	130.90	20	30.16	603.20	
77	31201312-TA-101	TAPE, transparent, 24mm	roll	0	0	100	100	1,144.00	0	0	100	100	1,144.00	0	0	100	100	1,144.00	0	100	0	100	1,144.00	400	11.44	4,576.00	
78	31201312-TA-107	TAPE, transparent, 48 mm	roll	0	0	5	5	119.60	0	0	5	5	119.60	0	0	5	5	119.60	0	5	0	5	119.60	20	23.92	478.40	
79	31151307-TW-001	TWINE, plastic	roll	0	0	3	3	212.16	0	0	0	0	0.00	0	0	3	3	212.16	0	0	0	0	0.00	6	70.72	424.32	
<b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>																											
80	41111604-RU-P02	RULER, flexible, plastic, 450mm	piece	0	0	5	5	104.00	0	0	0	0	0.00	0	0	5	5	104.00	0	0	0	0	0.00	10	30.80	308.00	
<b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																											
81	44121612-FB-401	BLADE, for general purpose cutter/utility knife	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.00	0.00	
82	44101602-PB-001	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,104.64	0.00	
83	44101805-CA-001	CALCULATOR, Compact	unit	0	0	5	5	1,435.20	0	0	5	5	1,435.20	0	0	5	5	1,435.20	0	5	0	5	1,435.20	20	287.04	5,740.80	
84	44121710-CH-001	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00	
85	44122095-BF-001	CLIP, backfold, 19mm	box	0	0	30	30	280.80	0	0	30	30	280.80	0	0	30	30	280.80	0	30	0	30	280.80	120	9.26	1,111.20	
86	44122095-BF-002	CLIP, backfold, 25mm	box	0	0	30	30	468.00	0	0	30	30	468.00	0	0	30	30	468.00	0	30	0	30	468.00	120	15.60	1,872.00	
87	44122095-BF-003	CLIP, backfold, 32mm	box	0	0	30	30	540.80	0	0	30	30	540.80	0	0	30	30	540.80	0	30	0	30	540.80	120	27.01	3,241.20	
88	44122095-BF-004	CLIP, backfold, 30mm	box	0	0	20	20	1,206.40	0	0	20	20	1,206.40	0	0	20	20	1,206.40	0	20	0	20	1,206.40	80	60.32	4,825.60	
89	441221001-CT-R-02	CORRECTION TAPE	piece	0	0	100	100	1,153.00	0	0	30	30	576.50	0	0	100	100	1,153.00	0	50	0	50	576.50	300	11.53	3,459.00	
90	44122112-CA-001	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.72	0.00	
91	44115154-DF-001	DATA FILE BOX	piece	0	0	15	15	1,225.20	0	0	15	15	1,225.20	0	0	15	15	1,225.20	0	15	0	15	1,225.20	60	77.00	4,620.00	
92	44122011-DF-001	DATA FOLDER	piece	0	0	24	24	1,647.36	0	0	24	24	1,647.36	0	0	24	24	1,647.36	0	24	0	24	1,647.36	96	108.64	5,789.44	
93	44101207-DS-001	DATER STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	69.78	0.00	
94	44121506-EN-001	ENVELOPE, Documentary, A4	box	0	0	2	2	1,680.64	0	0	2	2	1,680.64	0	0	2	2	1,680.64	0	2	0	2	1,680.64	8	840.32	6,722.56	
95	44121506-EN-002	ENVELOPE, Documentary, legal	box	0	0	2	2	2,156.96	0	0	2	2	2,156.96	0	0	2	2	2,156.96	0	2	0	2	2,156.96	8	1,078.08	8,627.84	
96	44121506-EN-003	ENVELOPE, Expanding, Kraft	box	0	0	2	2	2,749.76	0	0	2	2	2,749.76	0	0	2	2	2,749.76	0	2	0	2	2,749.76	8	1,174.88	10,999.04	
97	44121506-EN-002	ENVELOPE, Expanding, Plastic	box	0	0	5	5	152.45	0	0	5	5	152.45	0	0	5	5	152.45	0	2	0	2	60.98	17	30.49	518.33	
98	44121506-EN-M02	ENVELOPE, Mailing	box	0	0	1	1	466.96	0	0	0	0	0.00	0	0	1	1	466.96	0	0	0	0	0.00	2	466.96	933.92	
99	44121506-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	378.32	0.00	
100	44101912-ER-001	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.33	0.00	
101	44122118-FA-001	FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24.64	0.00	
102	44121515-FO-001	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	5	5	426.00	0	0	5	5	426.00	0	0	5	5	426.00	0	5	0	5	426.00	20	85.20	1,704.00	
103	44122018-FT-001	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.88	0.00	
104	44122018-FT-002	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00	
105	44122014-FO-001	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00	
106	44122014-FO-002	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.88	0.00	
107	44122014-FO-001	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00	
108	44122014-FO-002	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00	
109	44122027-FO-001	FOLDER, pressboard	box	0	0	3	3	2,857.92	0	0	3	3	2,857.92	0	0	3	3	2,857.92	0	3	0	3	2,857.92	12	912.64	11,431.68	
110	44122014-FO-103	FOLDER with tab, A4	pack	0	0	2	2	777.92	0	0	2	2	777.92	0	0	2	2	777.92	0	2	0	2	777.92	8	388.96	3,111.68	
111	44122014-FO-104	FOLDER with tab, Legal	pack	0	0	2	2	854.88	0	0	2	2	854.88	0	0	2	2	854.88	0	2	0	2	854.88	8	427.44	3,419.52	
112	44122000-IT-001	INDEX TAB	box	0	0	30	30	1,267.20	0	0	10	10	631.10	0	0	20	20	1,262.30	0	10	0	10	631.10	60	63.11	3,786.60	



Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
113	4411315-HF-002	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	120.00	0.00			
114	44121715-PM-F01	MARKER, Fluorescent	set	0	15	0	15	679.00	0	0	15	15	679.00	0	0	15	15	679.00	0	15	0	15	679.00	60	42.64	2,594.40			
115	44121700-HP-D01	MARKER, Permanent, Black	piece	0	12	0	12	187.20	0	0	12	12	187.20	0	0	12	12	187.20	0	12	0	12	187.20	48	15.60	740.80			
116	44121700-HP-D02	MARKER, Permanent, Blue	piece	0	12	0	12	187.20	0	0	0	0	0.00	0	0	12	12	187.20	0	0	0	0	0.00	24	15.60	374.40			
117	44121700-HP-D03	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	12	12	187.20	0	0	0	0	0.00	0	0	0	0	0.00	12	15.60	187.20			
118	44121700-MW-B01	MARKER, Whiteboard, Black	piece	0	0	0	0	0.00	0	0	12	12	124.80	0	0	0	0	0.00	0	0	0	0	0.00	12	10.40	124.80			
119	44121700-MW-B02	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	12	12	124.80	0	0	0	0	0.00	0	0	0	0	0.00	12	10.40	124.80			
120	44121700-MW-B03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	12	12	124.80	0	0	0	0	0.00	0	0	0	0	0.00	12	10.40	124.80			
121	4412204-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	0	0	50	50	468.00	0	0	50	50	468.00	0	0	50	50	468.00	0	50	0	50	468.00	200	9.26	1,872.00			
122	4412204-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	0	0	40	40	956.00	0	0	40	40	956.00	0	0	40	40	956.00	0	40	0	40	956.00	160	23.92	3,827.20			
123	44101003-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,099.20	0.00			
124	44101001-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,207.60	0.00			
125	44121706-PP-101	PENCIL, lead/graphite, with eraser	box	0	0	3	3	124.80	0	0	3	3	124.80	0	0	3	3	124.80	0	3	0	3	124.80	12	41.60	499.20			
126	44121019-PS-P01	PENCIL SHARPENER	piece	0	0	3	3	679.60	0	0	0	0	0.00	0	0	3	3	679.60	0	0	0	0	0.00	6	713.20	1,279.20			
127	44101002-PL-P01	PUNCHER, paper, heavy duty	piece	0	0	3	3	486.72	0	0	0	0	0.00	0	0	3	3	486.72	0	0	0	0	0.00	6	162.24	973.44			
128	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	274.23	0.00			
129	44122101-RU-M01	RUBBER BAND No. 18	box	0	0	5	5	826.80	0	0	5	5	826.80	0	0	5	5	826.80	0	5	0	5	826.80	20	105.36	3,307.20			
130	44121905-SP-F01	STAMP PAD, felt	piece	0	0	5	5	213.20	0	0	0	0	0.00	0	0	5	5	213.20	0	0	0	0	0.00	10	42.64	426.40			
131	44121610-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	0	0	5	5	208.00	0	0	5	5	208.00	0	0	5	5	208.00	0	5	0	5	208.00	20	41.60	832.00			
132	44121615-ST-S01	STAPLER, standard type	piece	0	0	5	5	728.00	0	0	5	5	728.00	0	0	5	5	728.00	0	5	0	5	728.00	20	145.60	2,912.00			
133	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	954.72	0.00			
134	44121613-SK-P02	STAPLE REMOVER, plan-type	piece	0	0	5	5	279.20	0	0	5	5	279.20	0	0	5	5	279.20	0	5	0	5	279.20	20	47.84	956.80			
135	44122605-TD-T01	TAPE DISPENSER, table top	piece	0	0	2	2	156.00	0	0	0	0	0.00	0	0	2	2	156.00	0	0	0	0	0.00	4	76.00	312.00			
PAPER MATERIALS AND PRODUCTS																													
136	14111125-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.48	0.00			
137	14111106-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 200mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	533.68	0.00			
138	14111106-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 200mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.38	0.00			
139	14111106-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 200mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.96	0.00			
140	14111106-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 200mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,708.64	0.00			
141	14111106-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 200mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84	0.00			
142	14111106-CF-L33	COMPUTER CONTINUOUS FORM, 3 ply, 200mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,629.68	0.00			
143	14111609-CL-C01	LOOSELEAF COVER	bundle	0	0	40	40	31,798.40	0	0	40	40	31,798.40	0	0	40	40	31,798.40	0	40	0	40	31,798.40	160	754.96	122,193.60			
144	14111514-HP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	0	0	30	30	1,185.60	0	0	30	30	1,185.60	0	0	30	30	1,185.60	0	30	0	30	1,185.60	120	39.52	4,742.40			
145	14111514-HP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	0	0	20	20	1,268.80	0	0	0	0	0.00	0	0	20	20	1,268.80	0	0	0	0	0.00	40	61.44	2,570.40			
146	14111514-HP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	0	0	20	20	1,206.40	0	0	20	20	1,206.40	0	0	20	20	1,206.40	0	20	0	20	1,206.40	80	60.32	4,825.60			
147	14111514-MB-S02	STENO NOTEBOOK	piece	0	0	10	10	279.20	0	0	10	10	279.20	0	0	10	10	279.20	0	10	0	10	279.20	40	23.92	956.80			
148	14111507-PP-M01	PAPER, MULTICOPY M	ream	0	0	50	50	8,996.00	0	0	0	0	0.00	0	0	50	50	8,996.00	0	0	0	0	0.00	100	179.92	17,992.00			
149	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	211.12	0.00			
150	14111507-PP-C01	PAPER, MULTIPURPOSE J4	ream	0	0	500	500	81,640.00	0	0	500	500	81,640.00	0	0	500	500	81,640.00	0	500	0	500	81,640.00	2000	163.28	326,560.00			
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	0	0	50	50	9,256.00	0	0	50	50	9,256.00	0	0	50	50	9,256.00	0	50	0	50	9,256.00	200	183.12	37,028.00			
152	14111531-PP-R01	RAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00			
153	14111503-PA-P01	PAPER, parchment	box	0	0	2	2	378.56	0	0	0	0	0.00	0	0	2	2	378.56	0	0	0	0	0.00	4	189.28	757.12			
154	14111331-RE-B01	RECORD BOOK, 300 PAGES	book	0	0	10	10	728.00	0	0	10	10	728.00	0	0	10	10	728.00	0	10	0	10	728.00	40	72.80	2,912.00			
155	14111331-RE-B02	RECORD BOOK, 500 PAGES	book	0	0	5	5	523.20	0	0	5	5	523.20	0	0	5	5	523.20	0	5	0	5	523.20	20	103.04	2,160.80			
156	14111204-TT-004	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	3	3	87.36	0	0	3	3	87.36	0	0	3	3	87.36	0	3	0	3	87.36	12	26.42	317.04			
157	14111204-TT-002	TOILET TISSUE PAPER, 2 ply	pack	0	0	50	50	5,044.00	0	0	50	50	5,044.00	0	0	50	50	5,044.00	0	50	0	50	5,044.00	200	100.88	20,176.00			
PERFUMES OR COLOGNES OR FRAGRANCES																													
158	53131626-HS-001	HAND SANITIZER	bottle	0	0	5	5	436.80	0	0	5	5	436.80	0	0	5	5	436.80	0	5	0	5	436.80	20	87.36	1,747.20			
PESTICIDES OR PEST REPELLENTS																													
159	10191300-PA-A01	INSECTICIDE	can	0	0	12	12	3,095.04	0	0	12	12	3,095.04	0	0	12	12	3,095.04	0	12	0	12	3,095.04	48	257.92	12,380.16			



Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT	
<b>PRINTED PUBLICATIONS</b>																										
180	3210139-RA-180	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9194)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00
<b>PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)</b>																										
1	410309-DR-005	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	440309-CA-C01	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
3	440305-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,176.32	0.00
4	440305-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	961.12	0.00
5	440305-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
6	440305-EP-017	INK CARTRIDGE, EPSON CL37664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	231.90	0.00
7	440305-EP-C17	INK CARTRIDGE, EPSON CL37664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.30	0.00
8	440305-EP-M17	INK CARTRIDGE, EPSON CL37664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.30	0.00
9	440305-EP-Y17	INK CARTRIDGE, EPSON CL37664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.30	0.00
10	440305-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
11	440305-HP-F40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
12	440305-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
13	440305-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
14	440305-HP-B17	INK CARTRIDGE, HP C0640AA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.80	0.00
15	440305-HP-T12	INK CARTRIDGE, HP C0643AA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.20	0.00
16	440305-HP-C10	INK CARTRIDGE, HP C0972AA (HP202), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	923.68	0.00
17	440305-HP-M10	INK CARTRIDGE, HP C0973AA (HP202), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	923.68	0.00
18	440305-HP-Y10	INK CARTRIDGE, HP C0974AA (HP202), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	923.68	0.00
19	440305-HP-B10	INK CARTRIDGE, HP C0975AA (HP202), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,241.28	0.00
20	440305-HP-B20	INK CARTRIDGE, HP C1561AA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	863.28	0.00
21	440305-HP-T20	INK CARTRIDGE, HP C1562AA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
22	440305-HP-B49	INK CARTRIDGE, HP C1565AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	915.00	0.00
23	440305-HP-C49	INK CARTRIDGE, HP C1566AA (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
24	440305-HP-C43	INK CARTRIDGE, HP C1045AA (HP950), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,370.80	0.00
25	440305-HP-C43	INK CARTRIDGE, HP C1046AA (HP951), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	440305-HP-M43	INK CARTRIDGE, HP C1047AA (HP951), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
27	440305-HP-Y43	INK CARTRIDGE, HP C1048AA (HP951), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
28	440305-HP-B36	INK CARTRIDGE, HP C1692AA (HP70), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
29	440305-HP-T36	INK CARTRIDGE, HP C1693AA (HP70), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
30	440305-HP-B23	INK CARTRIDGE, HP C2107AA (HP67), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
31	440305-HP-T23	INK CARTRIDGE, HP C2108AA (HP67), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
32	440305-HP-B32	INK CARTRIDGE, HP C2121A (HP68A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	712.00	0.00
33	440305-HP-C32	INK CARTRIDGE, HP C2122A (HP68A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	296.88	0.00
34	440305-HP-M32	INK CARTRIDGE, HP C2123A (HP68A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	296.88	0.00
35	440305-HP-Y32	INK CARTRIDGE, HP C2124A (HP68A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	296.88	0.00
36	440305-HP-T43	INK CARTRIDGE, HP F0Y26AA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
37	440305-HP-B43	INK CARTRIDGE, HP F0Y27AA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
38	440305-HP-C30	INK CARTRIDGE, HP L0531AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	902.80	0.00
39	440305-HP-M30	INK CARTRIDGE, HP L0534AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	902.80	0.00
40	440305-HP-Y30	INK CARTRIDGE, HP L0537AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	902.80	0.00
41	440305-HP-B30	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,254.00	0.00
42	440305-HP-C40	INK CARTRIDGE, HP L0563AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
43	440305-HP-M40	INK CARTRIDGE, HP L0566AA (HP955), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
44	440305-HP-Y40	INK CARTRIDGE, HP L0569AA (HP955), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
45	440305-HP-B40	INK CARTRIDGE, HP L0572AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
46	440305-HP-C31	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
47	440305-HP-M31	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00



Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year					
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
48	44103105-EP-Y13	INK CARTRIDGE, HP T6L7AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	168.00	0.00
49	44103105-EP-B33	INK CARTRIDGE, HP T6M1AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
50	44103112-EP-R105	RIBBON CARTRIDGE, EPSON C135015536 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
51	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
52	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (#013086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
53	44103109-EP-D06	TONER CARTRIDGE, BROTHER DR-453CL, High Yield 2000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,700.00	0.00
54	44103103-EP-R09	TONER CARTRIDGE, BROTHER TN-320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
55	44103103-EP-R11	TONER CARTRIDGE, BROTHER TN-330, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,802.40	0.00
56	44103103-EP-R15	TONER CARTRIDGE, BROTHER TN-3476, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.61	0.00
57	44103103-EP-R16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
58	44103103-EP-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,216.80	0.00
59	44103103-EP-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,216.80	0.00
60	44103103-EP-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,216.80	0.00
61	44103103-CA-800	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,999.20	0.00
62	44103103-HP-B12	TONER CARTRIDGE, HP CE945A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
63	44103103-HP-B14	TONER CARTRIDGE, HP CE840A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,803.60	0.00
64	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,912.00	0.00
65	44103103-HP-B21	TONER CARTRIDGE, HP CE276A, Black	cart	0	0	3	3	11,225.76	0	0	3	3	11,225.76	0	0	3	3	11,225.76	0	3	3	3	11,225.76	12	1,741.92	81,801.04
66	44103103-HP-D22	TONER CARTRIDGE, HP CE285A (HP95A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,842.72	0.00
67	44103103-HP-D23	TONER CARTRIDGE, HP CE210A, Black	cart	0	0	3	3	7,051.20	0	0	3	3	7,051.20	0	0	3	3	7,051.20	0	3	3	3	7,051.20	12	2,350.40	76,204.80
68	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	2	2	5,220.80	0	0	2	2	5,220.80	0	0	2	2	5,220.80	0	2	2	2	5,220.80	8	2,610.40	20,883.20
69	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	2	2	5,220.80	0	0	2	2	5,220.80	0	0	2	2	5,220.80	0	2	2	2	5,220.80	8	2,610.40	20,883.20
70	44103103-HP-M23	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	2	2	5,220.80	0	0	2	2	5,220.80	0	0	2	2	5,220.80	0	2	2	2	5,220.80	8	2,610.40	20,883.20
71	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.00	0.00
72	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
73	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
75	44103103-HP-B25	TONER CARTRIDGE, HP CE300A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
76	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,796.00	0.00
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.80	0.00
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A (HP905), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,837.60	0.00
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A (HP905), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A (HP905), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A (HP905), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,611.20	0.00
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
85	44103103-HP-B29	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
86	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
87	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
88	44103103-HP-B55	TONER CARTRIDGE, HP CF250A, LaserJet Pro M401/M425	cart	0	0	3	3	14,071.20	0	0	3	3	14,071.20	0	0	3	3	14,071.20	0	3	3	3	14,071.20	12	1,690.40	50,284.80
89	44103103-HP-B54	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,259.52	0.00
90	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP181A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,000.00	0.00
91	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP183A), LaserJet Black	cart	0	0	3	3	9,104.16	0	0	3	3	9,104.16	0	0	3	3	9,104.16	0	3	3	3	9,104.16	12	7,024.72	26,416.64
92	44103103-HP-B58	TONER CARTRIDGE, HP CF283XC (HP183XC), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
93	44103103-HP-B59	TONER CARTRIDGE, HP CF287A (HP187), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,826.00	0.00
94	44103103-HP-B52	TONER CARTRIDGE, HP CF325XC (HP25XC), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,798.00	0.00
95	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
96	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,632.00	0.00
97	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,632.00	0.00



Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
98	44101103 HP-P60 TONER CARTRIDGE, HP CF333A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
99	44101103 HP-P61 TONER CARTRIDGE, HP CF360A (HP360A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,930.40	0.00
100	44101103 HP-C61 TONER CARTRIDGE, HP CF361A (HP360A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
101	44101103 HP-Y61 TONER CARTRIDGE, HP CF362A (HP360A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	4	0.00	0	8,814.00	0.00
102	44101103 HP-P62 TONER CARTRIDGE, HP CF363A (HP360A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
103	44101103 HP-P63 TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.30	0.00
104	44101103 HP-C62 TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.90	0.00
105	44101103 HP-Y62 TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.90	0.00
106	44101103 HP-P62 TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.90	0.00
107	44101103 HP-B63 TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	4	4	15,600.00	0	0	4	4	15,600.00	0	0	4	4	15,600.00	0	4	0	4	15,600.00	16	2,560.00	62,880.00
108	44101103 HP-B54 TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,218.40	0.00
109	44101103 HP-C63 TONER CARTRIDGE, HP CF410A (HP410A), Cyan	cart	0	0	2	2	10,077.60	0	0	2	2	10,077.60	0	0	2	2	10,077.60	0	2	0	2	10,077.60	8	3,278.80	40,210.80
110	44101103 HP-C54 TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,522.80	0.00
111	44101103 HP-Y63 TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	2	2	10,075.00	0	0	2	2	10,075.00	0	0	2	2	10,075.00	0	2	0	2	10,075.00	8	3,278.00	40,204.00
112	44101103 HP-Y54 TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,522.80	0.00
113	44101103 HP-P63 TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	2	2	10,077.60	0	0	2	2	10,077.60	0	0	2	2	10,077.60	0	2	0	2	10,077.60	8	3,278.80	40,210.80
114	44101103 HP-P54 TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,522.80	0.00
115	44101103 HP-B34 TONER CARTRIDGE, HP Q2612A, Black	cart	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00
116	44101103 HP-B18 TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00

**SOFTWARE**

1	43231313-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231002-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232007-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232002-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232004-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232503-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232503-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43232501-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232501-SFT-011	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232502-SFT-012	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232503-SFT-013	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43232004-SFT-014	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43232303-SFT-015	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43232403-SFT-016	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

**PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)**

1	80141305-TS-001	BALLPEN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	80141305-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	80141305-TS-003	LAMINATION FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	80141305-TS-004	STONER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	80141305-TS-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	80141305-TS-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	80141305-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	80141305-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	80141305-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	80141305-TS-010	UNINTERUPTABLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	80141305-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	80141305-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141305-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00



Item #	Item Description	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
14	80141305-TS-014	MICROWAVE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
15	80141305-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
16	80141305-TS-016	DISHWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
17	80141305-TS-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
18	80141305-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
19	80141305-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
20	80141305-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
21	80141305-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
22	80141305-TS-022	COLORLED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
23	80141305-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
24	80141305-TS-024	PUSH PIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
25	80141305-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
26	80141305-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
27	80141305-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
28	80141305-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
29	80141305-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
30	80141305-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
31	80141305-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
32	80141305-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
33	80141305-TS-033	PAULOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
34	80141305-TS-034	NOBLE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
35	80141305-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
36	80141305-TS-036	APPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
37	80141305-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
38	80141305-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
39	80141305-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
40	80141305-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
41	80141305-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
42	80141305-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
43	80141305-TS-043	RACKET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
44	80141305-TS-044	SPREADERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
45	80141305-TS-045	POYEDONE BOONIE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
46	80141305-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
47	80141305-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
48	80141305-TS-048	STEEL RACK	sec	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
49	80141305-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
50	80141305-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
51	80141305-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
52	80141305-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
53	80141305-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
54	80141305-TS-054	MULTI PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
55	80141305-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
56	80141305-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
57	80141305-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
58	80141305-TS-058	TRU-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
59	80141305-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
60	80141305-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
61	80141305-TS-061	ASSEMBLED OWNER-TYPE KEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
62	80141305-TS-062	ASSEMBLED PASSENGER KEENEY TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
63	80141305-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
		52	00141305-TS-064	PLS	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0				0
53	00141305-TS-065	MINI BLS	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

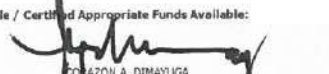
A. TOTAL		P	1,232,207.07
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	123,220.71
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	-
D. GRAND TOTAL (A + B + C)		P	1,355,426.78
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

  
 JENNIFER B. PINES  
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

  
 SOAZON A. DIMAYUGA  
 Accountant / Budget Officer

Approved by:

  
 ROBERT C. BASTILLO  
 Head of Office/Agency

Date Prepared: \_\_\_\_\_