



REQUEST FOR QUOTATION

Date : _____

RFQ No.: _____

Name of Company : _____

Address : _____

Name of Store/Shop : _____

Address : _____

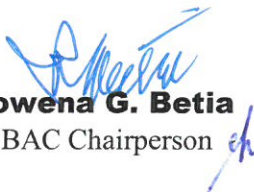
TIN : _____

PhilGEPS Registration Number(requiredpriorito award): _____

The **Small Business Corporation (SBCorp)**, through its Bids and Awards Committee (BAC), intends to procure **Supply, Delivery and Installation of Network Cabling at the !7th Flr of SBCorp** in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act of 9184.

Please quote your **best offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the last page of this RFQ. Submit your quotation duly signed by you or your authorized representative not later than **March 14, 2023 at 10:00am**. A copy of your **Latest Business/Mayor's Permit and Philgeps Registration/BIR 2303** is also required to be submitted along with your quotation/proposal.

For any clarification, you may contact us at telephone no. (02) 5328-1100 to 10 local 1734/1742 or email address at blagazo@sbcorp.gov.ph; jbperez@sbcorp.gov.ph.


Rowena G. Betia
BAC Chairperson

INSTRUCTIONS:

1. Accomplish this RFQ correctly and accurately.
2. Do not alter the contents of this form in any way
3. All technical specifications are mandatory. Failure to comply with any of the mandatory requirements. Will disqualify your quotation.
4. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Item #	Item & Description	Qty.	Unit Price

Procurement of (Name of Item/s to be procured)	
TECHNICAL SPECIFICATIONS (detailed)	REMARKS
<p>TERMS OF REFERENCE (STRUCTURED CABLING PHASE 1)</p> <p>I. OBJECTIVE The project aims to implement structured cabling on SB Corp's 17th floor office, specifically at Quadrants 1702, 1703 and 1704.</p> <p>II. SCOPES OF WORK The project calls for the supply, delivery, installation, testing and commissioning of any and all materials, equipment, accessories, appliances, systems or components, as well as any and all corresponding civil works necessary for the implementation of the Structured Cabling Phase 1 project, as indicated under <i>III. TECHNICAL SPECIFICATIONS</i>. Temporary integration of the new structured cables at Quadrants 1702, 1703 and 1704 to the existing SB Corp's Local Area Network (LAN).</p> <p>III. TECHNICAL SPECIFICATIONS (PLS. SEE ATTACHED TERM OF REFERENCE FOR THE DETAILED SPECIFICATIONS)</p> <p>IV. PROJECT COST The Approved Budget for the Contract (ABC) for the project is Nine Hundred Thousand Pesos (PhP900,000.00), inclusive of all applicable taxes.</p> <p>V. IMPLEMENTATION The project must be implemented in conjunction, and in coordination with SB Corp's Admin Services Unit's repartitioning project at Quadrants 1702, 1703 and 1704. This includes working on weekends only (e.g., Friday night to Sunday night/early morning Monday) for three (3) straight weekends. Working on weeknights to keep up with the repartitioning project may be considered if deemed necessary, and only upon approval by company and building administrations.</p>	

<p>Notice to Proceed will only be issued to the contractor upon compliance of any and all requirements mandated by the building administration in relation to the project.</p> <p>ABC = Php900,000.00</p>	
DELIVERY REQUIREMENT	
a) Makati City	
b) 1 lot	
c)	
Terms of Payment: Check payment, 15 days after delivery	

FINANCIAL OFFER:

Please quote your **best offer** for the item below. Please do not leave any blank items. Indicate “0” if item being offered is for free.

PROCUREMENT OF (name of item/s to be procured)			
Approved Budget for the Contract (ABC)	Offered Price per Piece (A) Unit Cost	Quantity in Piece (B)	Total Offered Quotation (A x B)
P 900,000.00 Tax inclusive			In words _____ _____ In figures: _____

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.



7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The SBCorp shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the SBCorp shall adopt and employ “draw lots” as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
11. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e, order slip and/or billing statement, by the contractor. Our Government Servicing Bank, i.e, the Land Bank of the Philippines, shall credit the amount due to the contractor’s identified bank account not earlier than twenty four (24) hours, but not later than forty-eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor’s account.
12. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The SBCorp shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Office Telephone No. _____

Signature over Printed Name

Mobile No. _____

Position/Designation

Email address: _____



TERMS OF REFERENCE

Structured Cabling Phase 1

I. OBJECTIVE

The project aims to implement structured cabling on SB Corp's 17th floor office, specifically at Quadrants 1702, 1703 and 1704.

II. SCOPES OF WORK

The project calls for the supply, delivery, installation, testing and commissioning of any and all materials, equipment, accessories, appliances, systems or components, as well as any and all corresponding civil works necessary for the implementation of the Structured Cabling Phase 1 project, as indicated under *III. TECHNICAL SPECIFICATIONS*.

Temporary integration of the new structured cables at Quadrants 1702, 1703 and 1704 to the existing SB Corp's Local Area Network (LAN).

III. TECHNICAL SPECIFICATIONS

RACK CABINET	<i>One (1) unit 3' H x 600mm W x 800mm D, Black</i>
	- <i>Wall-mounted</i>
	- <i>Standard 19" internal width</i>
	- <i>Transparent front door</i>
	- <i>Rear door, side panels, bottom panel, roof</i>
	- <i>Exhaust fans on the roof</i>
	- <i>Installed/built-in power strip</i>
	- <i>Keyed-alike doors and side panels</i>
	- <i>Railings and rack mounting hardware and accessories</i>
	- <i>Patch Panels</i>
- <i>Cable Managers</i>	
UNINTERRUPTIBLE POWER SUPPLY (UPS)	<i>One (1) unit 3.0 KVA</i>
	- <i>Topology: Online</i>
	- <i>With Surge Protection</i>
	- <i>Rack-mounted</i>
	- <i>Railings and Rack mounting hardware and accessories</i>
	- <i>Output Voltage: 220V</i>
	- <i>Outlets: At least three (3) IEC60320 C13</i>
	- <i>With CE marking</i>
- <i>RoHS Compliant</i>	
CABLING	<i>Nodes: 100</i>
	<i>Category 6 UTP Cable</i>
	<i>Faceplate with RJ45 LAN port per workstation</i>
	<i>Conduit and other required materials and accessories in accordance with the building renovation guidelines</i>
	<i>Tagging and labelling by quadrant</i>
	<i>Documentation, including reflection on the floor plan.</i>
	<i>Patch cord per workstation and opposite end at the rack cabinet</i>
	<i>In addition to 100 nodes, temporary links between the existing 17F rack cabinet and the new 17F rack cabinet must be established. May require multiple cables.</i>

WARRANTY	<i>Minimum one-year warranty on rack cabinet and accessories.</i>
	<i>Minimum one-year warranty on cables and accessories.</i>
	<i>Minimum three-year warranty on UPS unit</i>
	<i>Minimum two-year warranty on UPS battery.</i>
	<i>Minimum one-year warranty on civil works and/or workmanship.</i>
OTHER REQUIREMENTS	<i>Bidder-Contractor must coordinate with the building administration and comply with all the requirements for the project (e.g., technical plans, drawings, permits), on behalf of SB Corp.</i>
	<i>Bidder-Contractor must comply with the renovation guidelines issued by the building administration</i>
	<i>Bidder-Contractor must provide documentations, including As-Built drawings.</i>

IV. PROJECT COST

The Approved Budget for the Contract (ABC) for the project is Nine Hundred Thousand Pesos (PhP900,000.00), inclusive of all applicable taxes.

V. IMPLEMENTATION

The project must be implemented in conjunction, and in coordination with SB Corp’s Admin Services Unit’s repartitioning project at Quadrants 1702, 1703 and 1704. This includes working on weekends only (e.g., Friday night to Sunday night/early morning Monday) for three (3) straight weekends. Working on weeknights to keep up with the repartitioning project may be considered if deemed necessary, and only upon approval by company and building administrations.

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