



### **Orientation and Continuing Education**

The Corporate Board Secretary is responsible to orient all Members of the Board upon their appointment by providing the pertinent materials related to SB Corporation namely: SBCorp Charter (RA 6977, as amended by RA 8289 and further amended by RA 9501), SBCorp's Mission, Vision, Core Values and Strategic Map, Organization Chart, Manual of Corporate Governance, Directors and Officers Liability Insurance, and Annual Report containing the latest Financial Statements. The Corporate Board Secretary also briefs the Director on the Corporation's programs, services and operations, as well as other matters that may be requested by the Director.

As part of the continuing education for all Directors of the Corporation, the Office of the Board Secretary regularly apprises the Governing Board of all new applicable laws, rules and regulations. They are also informed of relevant upcoming courses, trainings and seminars such as the training on AMLA and those being conducted by the Institute of Corporate Directors. The trainings and seminars attended by the Directors are arranged and funded by the Corporation.