

**SMALL BUSINESS CORPORATION
Administrative Services Group**

2021 GO GREEN PROGRAM REPORT

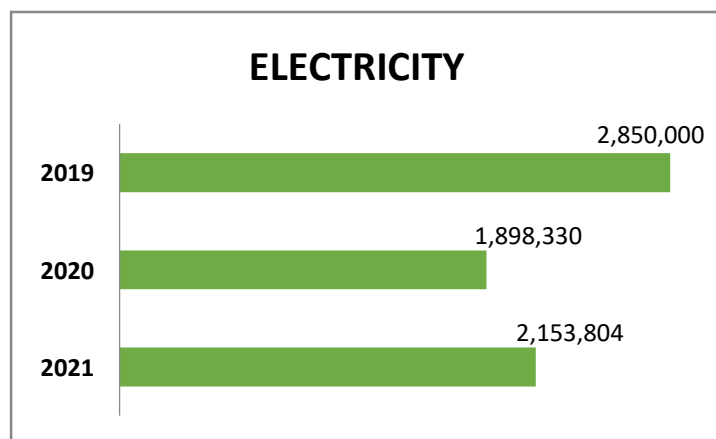
Amid the prevalence of health threatening situation until the end of 2021, SB Corporation has been consistent to its commitment in serving MSMEs through CARES Program. Government-prescribed work protocols and restrictions on Community Quarantine Alert Levels have been observed and yet corporate productivity was achieved without compromising its manpower welfare.

Given the quarantine and alert level restrictions in the workplace, our operational expenditures slightly increased from 2020 to 2021 however, **Go Green principles were continuously applied in our electricity, paper/copier and fuel consumption.**

1. ELECTRICITY CONSUMPTION

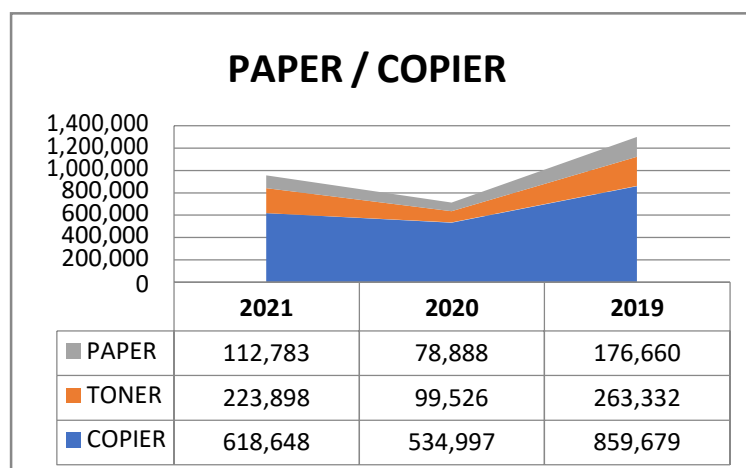
For 2021, although quarantine level restrictions gradually softened, the workplace capacity only reached a maximum of 60%. With this, our electricity consumption in 2021 slightly increased by 13.46% from that of 2020. The increase must have been attributed to the lifting of Alert level restrictions where government employees were allowed to report to office in accordance with the latest IATF recommendations.

Brought by limited number of employees were allowed to work in the office until yearend 2021, computers and printers/copiers were not fully utilized and air conditioners, LED lights energy-saving refrigerators and vacuum cleaners were used regularly by quadrant. Disinfection done using UV lamps, **ozone-friendly (CFC-free) disinfectant spray and liquid soap in compliance to Go Green campaign. We saved 24% of electricity consumption in 2021 compared to our utilization in 2019.**



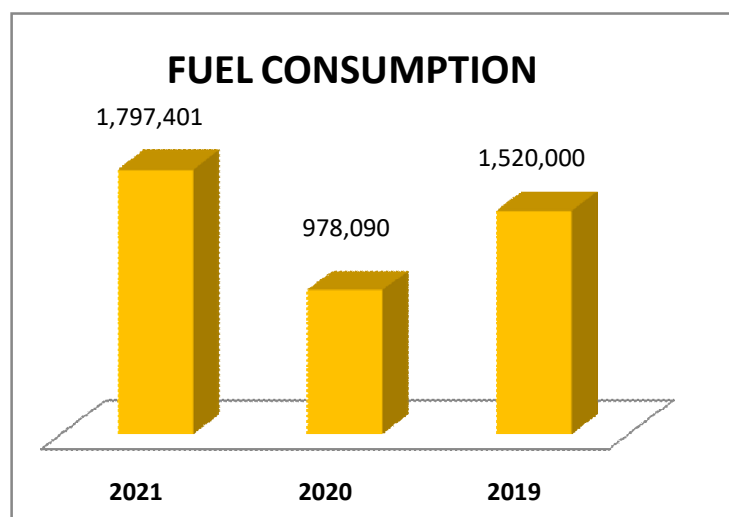
2. PAPER CONSUMPTION AND COPIER RENTAL CHARGES

The paperless commitment of the Corporation was practiced during the implementation of work from home arrangement from 2020-2021 which was initially done by way of **creating photocopies and scanned copies of certain documents**. As such, our paper consumption and copier rental increased by 15.64% as against the 2020 recorded figures. The increase in the paper consumption must likewise be attributed to regularization of some documents that were needed by SB Corporation's regulators.



3. FUEL CONSUMPTION

With the use of office vehicles for employees' shuttle service, fuel consumption in 2021 surpassed the 2020 by 46% and 36% for 2019. The increase of fuel consumptions must be attributed to the commitment of SB Corporation to employees in providing shuttle service for the safety of all employees in reporting to office. **We patronize sustainable energy fuel products which reduces emissions in support to Go Green campaign.**



	2021	2020	2019
No. of liters	39,294	25,650	34,640
Peso Amount	1,797,410	976,090	1,520,142